



# Annual General Meeting

Saturday 11<sup>th</sup> November 2023 @ 5:00 pm



# AGENDA

- ☐ **Acknowledgment of Country**
- ☐ **Welcome & Apologies**
- ☐ **Minutes of 2022 Annual General Meeting**
- ☐ **Minutes of Special General Meeting**
- ☐ **President's Annual Report**
- ☐ **Audited Financial Report 2022-2023**
- ☐ **Appointment of Auditor**
- ☐ **Results of Election of Executive Committee**
- ☐ **Lifetime Achievement Award**
- ☐ **Vale Notice**
- ☐ **Neighbourhood Watch Guest Speaker**
  - Following the AGM meeting (apprx 5:45pm) there will be a talk from :  
**Rachael Scott**  
Senior Constable  
Crime Prevention Unit | Brisbane Water  
Police District

# Acknowledgement of Country

As we gather in the name of the Pearl Beach Progress Association, we acknowledge the GURINGAI people as the traditional owners of the land upon which we meet, and pay our respect to their Elders, past, present and emerging.



## ☐ **Minutes of 2022 Annual General Meeting (15<sup>th</sup> Oct 22)**

## ☐ Minutes of Special General Meeting (2<sup>nd</sup> Sept 23)

# President's Annual Report

President : Karina Stafford



# Past year review

- Executive Committee
- Sub-Committees & Working Groups
  - Safety Advisory Group
  - Hall Management
  - Environment
  - Events & Fundraising
  - Constitution
  - Council Liaison
  - Publicity

# Highlights

- Community Safer Place Project
- Bookfair(s)
- Monthly Breakfast BBQs
- Implementation of new financial software
- Beatles Rebooted
- Santa Photos
- Updated Constitution
- Neighbourhood Watch
- Pearl Beach Jam Makers
- Lunch Club



# Challenges

- Revenue versus costs & funding sources
- Code of Conduct
- Volunteers

# Financial Overview

- June 30<sup>th</sup> – Net assets just under \$2.3 million
- Revenue of \$121k (excluding Govt grant of \$12k)
- Annual Hall Costs – 52K

# Membership & Community Engagement

- 64 new members
- Community engagement initiatives:
  - Breakfast BBQs
  - Beatles concert
  - Kid's summer activities
- Communication
  - Website
  - The Gem
  - 'What's On' monthly email
  - Publishing of reports & minutes

# 2024 Plans

- Hall Masterplan Stage 1 rollout
- PBPA Guidelines
- Hall functionality
- Increased revenue
- New website & membership software

# Thank you

- Executive Committee, Sub-Committees & Working Groups
- Outgoing Executive Committee
- New Executive Committee
- All Volunteers
  - Paul & Greti
  - Ian Crawford
  - Jeanne Albrecht
  - Ben Kearney
  - Margy, Tony & the Hall Landscaping team
  - RFS & CFU

# Audited Finance Report 2022-2023

Treasurer : Amanda Winley

PEARL BEACH  
PROGRESS ASSOCIATION INC



**STATEMENT OF FINANCIAL POSITION  
AS AT 30TH JUNE 2023**

		<b>2023</b>	<b>2022</b>
		<b>\$</b>	<b>\$</b>
	Notes		
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	4,13	157,669	163,002
Trade Debtors		6,160	0
Prepayments		375	0
<b>TOTAL CURRENT ASSETS</b>		<u>164,204</u>	<u>163,002</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant, and equipment	5,11,14	2,144,083	1,655,254
<b>TOTAL NON-CURRENT ASSETS</b>		<u>2,144,083</u>	<u>1,655,254</u>
<b>TOTAL ASSETS</b>		<u>2,308,287</u>	<u>1,818,256</u>
<b>CURRENT LIABILITIES</b>			
Creditor	6,13	<u>15,522</u>	<u>5,836</u>
<b>TOTAL CURRENT LIABILITIES</b>		<u>15,522</u>	<u>5,836</u>
<b>TOTAL LIABILITIES</b>		<u>15,522</u>	<u>5,836</u>
<b>NET ASSETS</b>		<u>2,292,765</u>	<u>1,812,420</u>
<b>MEMBERS FUNDS</b>			
Reserves	7	1,918,848	1,418,848
Accumulated funds	8	<u>373,917</u>	<u>393,572</u>
<b>TOTAL MEMBERS FUNDS</b>		<u>2,292,765</u>	<u>1,812,420</u>

**PEARL BEACH PROGRESS  
ASSOCIATION INCORPORATED**  
A.B.N. 33 688 265 112

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30TH JUNE 2023**

1 of 2

		2023	2022
		\$	\$
	Notes		
<b>REVENUE</b>			
Gross income from fundraising activities			
Book fair		13,832	9,819
Other fundraising activities		68,114	46,977
	15	81,946	56,796
Members subscriptions		5,855	5,227
Donations to PBPA		12,150	13,521
Hall Fundraiser Back Deck		0	6,661
Government Grants		11,940	102,488
Hall hire	14	17,480	21,436
Interest		1,149	37
Miscellaneous Income		2,705	5,313
		51,279	154,683
	2	133,225	211,479



**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30TH JUNE 2023**

2 of 2

	Notes	2023 \$	2022 \$
<b>EXPENSES</b>			
Cost of fundraising activities			
Fundraising activities	3,15	26,638	23,814
		26,638	23,814
<b>Property costs</b>			
Cleaning		7,266	4,338
Council rates		6,727	6,672
Community Hall Supplies		1,162	239
Depreciation	3,11	10,218	7,458
Electricity and heating & Water		4,084	3,516
Government Grant Expenses		66,639	110,268
Hall Equipment		862	287
Insurance		14,670	9,855
Repairs and maintenance		7,068	8,691
		118,696	151,324
<b>Donations</b>			
Donation and sponsorship	3	747	0
		747	0
<b>Administration Costs</b>			
Bank Fees		779	729
Beach Scraping Refund		0	3,000
Merchant Fees		198	0
Printing, postage, photocopying, and stationery		1,519	116
Sundry petty cash and administration expenses		4,303	2,906
		6,799	6,751
		152,879	181,889
<b>Net surplus/(deficit) from ordinary activities attributable to members</b>		(19,655)	29,590
Other Comprehensive Income	7	500,000	486,000
<b>Total changes in members funds other than those resulting from transactions with owners as owners</b>		480,345	515,590

PEARL BEACH PROGRESS  
ASSOCIATION INCORPORATED  
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**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30TH JUNE 2023**

		<b>2023</b>	<b>2022</b>
		<b>\$</b>	<b>\$</b>
	Notes		
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
Income from fundraising activities	15	81,946	56,796
Members subscriptions		5,855	5,227
Hall hire		17,480	21,436
Government Grants		11,940	102,488
Interest received		1,149	37
Other income		14,856	25,495
Payments for fundraising activities		(26,445)	(23,814)
Payments of other expenses and Liabilities		<u>(112,114)</u>	<u>(154,421)</u>
<b>NET CASH PROVIDED BY/ (USED IN) OPERATING ACTIVITIES</b>	9	<u>(5,333)</u>	<u>33,244</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
Payment for property, plant, and equipment		<u>-</u>	<u>-</u>
<b>NET CASH PROVIDED BY / (USED IN) INVESTING ACTIVITIES</b>		<u>0</u>	<u>0</u>
<b>NET INCREASE(DECREASE) IN CASH HELD</b>		(5,333)	33,244
Cash at the beginning of the financial year		<u>163,002</u>	<u>129,758</u>
<b>CASH AT THE END OF THE FINANCIAL YEAR</b>	4	<u><u>157,669</u></u>	<u><u>163,002</u></u>

## ☐ Appointment of Auditor

## ☐ Results of Election for Executive Committee

# Upcoming Events

- Breakfast BBQs
- RFS 'Thank you' Afternoon Tea
- Santa Photos
- CPR/AED & First Aid Training
- Christmas Dinner
- Lunch Club
- Carols & BBQ
- Kid's Summer Fun Activities
- Summer Book Fair

# Lifetime Membership Award

Paul Barclaire

In recognition of your outstanding contribution over many years



# Vale Notice

We regret to inform you of the passing of

John Hill  
Dennis Green  
Rosie Freeman  
Frank Langley



# Neighbourhood Watch – Guest Speaker

## **Senior Constable Rachael Scott**

Crime Prevention Unit | Aged & Disability | LGBTIQ+ | Liaison Officer  
Brisbane Water Police District, Gosford



# Rural Fire Service – Afternoon Tea

**Why:** The Community's opportunity to say  
'Thank you' to the RFS volunteers

**When:** Next Saturday the 18<sup>th</sup> November  
at 3pm

**Where:** RFS station, end of Emeral Avenue

## **What else:**

Bring a plate of food to share

Tea, coffee & seating provided



# Reminder : CPR /AED & First Aid Training

Saturday 25<sup>th</sup> November in the hall

- Morning session CPR and Defibrillator proficiency and accreditation, afternoon first aid training and accreditation.
- Courses are Nationally Accredited.

**Questions and booking – Talk to Richard Stewart at [stewartwhale@ozemail.com.au](mailto:stewartwhale@ozemail.com.au) or 0424 282 961**

