

# PEARL BEACH PROGRESS ASSOCIATION INC

## GENERAL MEETING MINUTES - DRAFT

4<sup>TH</sup> May 2024 5:00pm

**Pearl Beach Progress Memorial Hall – and online using Microsoft teams' facility**

### **Attendees**

Victoria Crawford (Chair), Donna Higgins (Secretary), Gary Phillips, Alison Phillips, Cathy Lancaster, Jeanne Albrecht, Paul Barclaire, Jane Borton, Lindsay Boyd, Arthur Brandwood, Margaret Brown, Vic Brown, Vic Clarke, Jane Clarke, Andrew Cordwell, Ian Crawford, Peter Dunphy, Keith Elvy, Malcolm Davison, Peter Doddrell, Barbara Grantham, Belinda Hoare, Coralie Kenny, Bruce Bagley, Cally Osmond, Tony Higgins, Bev Hughes, Don Hughes, Geoff Hurst, Judith Hurst, Mary Knaggs, Bev

Lapacek, Lynne Lillico, Robert Lillico, Barry Marks, Carolyn Marks, Dorothy McDonald, Malcolm McDonald, , Janine Pearce, Muriel Petersen, Alison Phillips, Lynette Rich, Phil Rich, Peter Romey, Margot Ryan, Aileen Samios, Jan Steinbeck, John Steinbeck, Luke Stevenson, Jenny Sillet, Adrian Thurlow, Helen Thurlow, Gabby Compton, Jackie Bridel, Duncan Bridel, Keith Wood, Stephanie Wood, Aafke and Klass Woldring, Tanya Masters, Chris Rhodes, Greti Reiger, Paul Wickham, John Palmer **64**

### **Online attendees**

Kate Steinbeck, Amanda Winley, Amanda Thomson, Gerarda Luck, Paul Toohey, Pauline Toohey, Kerry Caloyannidis (by phone), Diane Swalwell, Bruce Swalwell, Kate Lindsay, Jenni Aldrich, **11**

Plus, one anonymous attendee by the name of "Pearl Beach."

### **Apologies**

Vicki Powell, Mark Kenny, Chris Masters, Sharon Cullington, Ian Farmer, Jenny Farmer, Sabine Kirschke **7**

### **Acknowledgement to Country**

The Chair acknowledged the traditional owners

We acknowledge this land we are meeting on as the GURINGAI people as the traditional owners of the land we celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the land and waters of this land and pay our respects to the past, present and future leaders.

Item No.	Business Item		
<b>1</b>	<p><b>Welcome to New Members</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;">           Jesse Hegg            Judy McFarlane            Kylie Washington         </td> <td style="width: 50%; vertical-align: top;">           Donna Carr            William Hastings            Sophia Zachariou         </td> </tr> </table>	Jesse Hegg Judy McFarlane Kylie Washington	Donna Carr William Hastings Sophia Zachariou
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2	Business item
	<p><b>Executive Committee</b></p> <ul style="list-style-type: none"> <li>• Appointed Margaret Westcott as an ordinary member now that Victoria Crawford has stepped into the Treasurer’s role.</li> <li>• Discussed dates for the AGM and is aiming for August. Victoria Crawford has contacted the auditor and is waiting on a reply.</li> <li>• Offered the organisers of the jam makers group and the ex-president an opportunity to talk with an independent person in order to resolve issues, but they have declined.</li> </ul>
3	Business item

	<p><b>Minutes of previous meeting 2 March 2024</b></p> <p>Peter Romey, past president of the Association, addressed the general meeting before the minutes of the 2 March general meeting were considered. <i>(After the meeting he requested that a summary be included in the minutes.)</i></p> <p>He made two points.</p> <p>Firstly, that minutes should be ‘an overview of discussions on decisions made’ (extract from Dept of Fair-trading guidelines for community associations). The draft minutes of 2 March did not comply with this convention.</p> <p>Secondly that the draft minutes had included amendments inserted by two members of the executive committee without the full agreement by the drafter, nor was it made clear to the members what the amendments were and who had made the changes when the papers were distributed for the April general meeting. Both matters are of concern. The version being considered by the members tonight have those amendments highlighted. He said it was important that the members consider both of these concerns before they vote on the deferred 2 March minutes.</p> <p>The General Meeting minutes were revisited and once proposed amendments were accepted or rejected the minutes with corrections were accepted as a true and accurate record of the meeting.</p> <p>Proposed: Paul Barclaire                      Seconded: Duncan Bridel</p> <p><b>Minutes of previous meeting 6 April 2024</b></p> <p>Karina Stafford had suggested by email several amendments which she said provided a balanced summary of what she said at the last meeting.</p> <p>None of the amendments proposed by Karina Stafford were passed.</p> <p>Amanda Winley had suggested by email some amendments to the minutes. The following change was adopted by the meeting –          The replacement of the word “believed” with “suggested”</p> <p>No other amendments proposed by Amanda Winley were passed.</p> <p>Victoria Crawford confirmed that Amanda Winley had paid the stall holder fee at the</p>
	<p>Wine and Food Fair last year.</p> <p>The General Meeting minutes were accepted as a true and accurate record.</p> <p>Proposed: Adrian Thurlow                      Seconded: Vic Brown</p>

Item No.	Business Item
<b>4</b>	<p><b>Financial Report</b>            A summary Financial Report was emailed to members on 27<sup>th</sup> April. There were no questions regarding this report.</p> <p>Victoria Crawford explained that she was still learning MYOB and had produced financial reports from MYOB but there was a discrepancy with the bank balance. The summary report had been produced from a supplementary spreadsheet record she was keeping and had been reconciled with the bank account.</p> <p>Victoria Crawford thanked Adrian Thurlow and Vic Clake for their assistance with MYOB.</p> <p>Moved: Victoria Crawford                      Seconded: Helen Thurlow</p> <p>Report accepted by a show of hands.</p>

Item No.	Business Item
<b>5</b>	<p><b>The GEM - Peter Doddrell</b></p> <p>Peter Doddrell explained that he collates rather than edits. He tries to capture a picture of what has happened/will happen and has offered to be part of the style guide. Contributions for the next GEM need to be submitted by 20 May.</p>

Item No.	Business Item
<b>6</b>	<p><b>Complaints</b>            Opinion piece outside the shop</p> <ul style="list-style-type: none"> <li>- Formal complaint against a member for posting this article on a local Facebook page and sending it to others by email – This member responded that the complaint was very distressing as many other people had been sending the article via text. She has resigned from the Association.</li> <li>- Formal complaint against a member of the Executive for failing to remove the article, photographing it and not sending it to all the Executive members, and in particular Karina Stafford.              Gary Phillips gave a response which included an apology and was well received. The complaint is now considered as addressed.</li> </ul>

	<p>Email letter to residents</p> <ul style="list-style-type: none"> <li>- Formal complaints questioning the source of the email addresses used by Van Davy. This email list was not released by PBPA Executive. Van Davy responded that he has lived in the area for many years and collected emails from many groups he has been associated with. There have also been a few occasions over the years when people from different groups have forgotten to BCC.</li> <li>- Formal complaint regarding the content of the email. Van Davy, who wrote the email, responded that his content was based on the content of emails the past president had issued. No further action will be taken.</li> </ul> <p>Harassment of Executive members Victoria Crawford referred to harassment of executive members, some on private phone numbers, private emails and even at the shops. She asked that everyone takes a step back and think before acting. All contact for the Executive should go through the PBPA secretary's email.</p> <p>Letter to Executive listing 16 issues to be considered. This has been received from two ex-executive members. A wide range of issues have been listed, but only those valid to the executive will be addressed.</p> <p>A member from the floor suggested mediation. Once again Victoria Crawford stated that the opportunity to meet with an independent person had been rejected.</p>
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Item No.	Business Item
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<p>7</p>	<p><b>Sub-committees</b></p> <p><b>- Hall Management</b></p> <p><u>Peter Romey reported that</u> The insulation has been installed Painting starts Tuesday 7th May Pendant lights will be reinstalled <u>Victoria Crawford reported that:</u> Floor resurfacing will occur August/September The gutter guard will be removed from the back area of the hall as water is not getting into the gutters. This is a trial and will be monitored. <u>Community Support Centre</u> - need a group to operate the systems, plus a leader to manage the group Paul Toohey will provide training for those volunteers. <u>Audio/Lighting management</u> Paul Wickham announced that he is retiring from the audio/lighting role at the end of the year and is looking for a volunteer he can train to take over the role.</p> <p><b>- Events, Fundraising and Publicity</b></p> <p>In the absence of Robyn Barrett, Lynne Lillico gave an overview of activities. Recent events</p>
	<ul style="list-style-type: none"> <li>• Beach Safety Lessons 16/17/18 April</li> </ul>

	<ul style="list-style-type: none"> <li>• Trivia – run by Malcolm McDonald – raised \$1,200</li> <li>• Anzac Day – thank you to Malcolm Davison Upcoming events</li> <li>• May-Sept first and third Wednesday - Cinema Club</li> <li>• 25 May – Piano scholarship</li> <li>• 26 May – Piano recital</li> <li>• 08 June – Monster Garage Sale</li> <li>• 09 June - Troubadour Club</li> <li>• 12 Oct – Best of British rock concert</li> <li>• Lunch Club – first Monday of Month</li> </ul> <p><b>- Environment</b>          Malcolm Davison announced that CCC Council has received a grant of \$107,750 to help bring the Pearl Beach lagoon back to a healthy state. The grant will be administered by CCC.</p> <p><b>- Guidelines working party – Code of conduct</b>          Some feedback has been received. The draft will go to the Executive and then to the next General Meeting.</p> <p><b>- Council liaison</b>          Peter Richardson had requested via email that everyone should report infrastructure matters to  <a href="mailto:roads@pearlbeachprogress.org.au">roads@pearlbeachprogress.org.au</a></p>
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Item No.	Business Item
8	<p><b>Community Group Updates</b></p> <p>The Singers -joined in at the Anzac Day service</p> <p>The Plodders are off to Myall River region for 5 nights this coming week.</p> <p>Bushcare – 1<sup>st</sup> Saturday of the month 9-11</p> <p>Dunecare – 2<sup>nd</sup> Saturday of the month 9-11</p> <p>The Rural Fire Brigade were happy to report a very quiet month.</p> <p>Tennis/Bowls are always looking for new members.</p> <p>The Arboretum – the verandah has been demolished and leftover usable materials are free or will go to the tip. They meet on the 3<sup>rd</sup> Sunday of the month 9-11</p>

Victoria Crawford announced that there are now three signatories on the PBPA bank accounts. She has now changed the accounts to “no fee” accounts with no change to interest earned or increase in fees.

Duncan Bridel asked that we minute a vote of thanks to Victoria Crawford for her efforts stepping in to the Treasurer’s role, as well as chairing the General Meetings.  
Seconded: Peter Romey

**Note:** Kerry Caloyannidis came to the meeting at some stage to report she could not hear properly on the telephone.

**Meeting Closed:** at 6.50pm

**Next Meeting:** 1<sup>st</sup> June 2024 at 5pm