

PEARL BEACH PROGRESS ASSOCIATION INC
GENERAL MEETING MINUTES (Draft)
Saturday 6 July 2019 at 5:00 PM

WELCOME

Liesel Tesch, MP, State Member for Gosford

Peter Romey (in the Chair), Malcolm Davison, Lynne Lillico, Libby Nelson, Gabby Crompton, Donna Higgins, Bev Kingston, Gary Philips, Di Swalwell, Alison Phillips, Alan Crompton, Tony Higgins, Bev Lapacek, Gaby Porter, John Haymes, Andrew Cordwell, Vic & Heather Brown, Annie Kalbowskiak, Karen Ferguson, Barry Marks, Carolyn Marks, Victoria Crawford, Ian Crawford, Tony Grantham, Barbara Grantham, Bruce McCarthy, Robert Liliico, Bill Abbott, Carolyn Everett, Patrick Everett, John Allan, Barbara Hastings, Margaret Brown, Tony & Di McGregor, L.M. Rich, Phillip Rich, Klaas & Aafke Woldring, Greg McPhee, Annette & Bill Blinks, Kay Williams, Deborah Rhodes, Mary Knaggs, Vickii Davison, Peggy Todd.

APOLOGIES

Russell Grove, Larry Nelson, Linda McPhee, Malcolm and Dorothy McDonald, Christopher Rhodes, Ros Sumner, Ross Christie, Ann Parsons, Stephen Parsons.

ACKNOWLEDGEMENT OF COUNTRY

The President acknowledged the original owners of the land, the Guringai people and their elders, past and present.

MINUTES OF THE PREVIOUS MEETING

The minutes of the General meeting on the 4 May 2019 were accepted as a true and accurate record of the meeting.

ITEMS

1. Hall Upgrade Project

The President advised that the Development Application for the Hall has been submitted, including the Statement of Environmental Effects (Clarke Dowdle) and Heritage Impact Statement (Romey.Knaggs Heritage) reports. The Council has waived the lodgement fees for the DA.

2. My Community Project Grant Applications

The President reported that the two *My Community Projects* grant submissions have been completed and submitted, including the provision of requested additional information. The grant application for the Hall upgrade project is for \$105,000 in accordance with the building estimate provided by builder, Glen McFarlane. The Hall emergency response centre application is for a grant of approximately \$25,000.

The President reported that in order to vote, on line registration with ServiceNSW is required. Voting commences on Monday 15 July and continues for around 4 weeks. Only one vote per person can be submitted but it is possible to vote for multiple submissions, which will need to be prioritised. The Executive had agreed that, given that it is an existing project commitment, the recommended priority would be the Hall upgrade grant, but members can vote in accordance with their own preference. A set of instructions on voting procedures will be prepared for the membership.

3. Diamond Road Repairs

The members noted that the most damaged section of the road between Amethyst and Emerald has been repaired. The ongoing problem in completing the Diamond Road repair was discussed. Comments were made about the generally poor state of many of the roads in Pearl Beach. The President reported again on current correspondence from the Association to the Council about this problem and encouraged the members to individually contact the Council.

4. PBPA 90th Birthday 2019

Di Swalwell reported on current progress with the 90th Birthday Celebration organisation, including the exhibition, oral history program, artists' walk and memorial tree walk. Volunteers are meeting on 9 August to assist with the exhibition displays e.g. laminating. The deadline for completion is 10 September.

5. PBPA Policies and Operational Guidelines

The Policies and Procedures Working Group have received comments from the members and have made appropriate revisions to finalise the document. Advice regarding the revisions has been sent to respondents.

The final document was presented to the General Meeting for ratification. The meeting endorsed this July 2019 version as the current document for the Association of *The Policy and Procedures of the Pearl Beach Progress Association*. The document will be placed on the Association website and a hard copy will be filed in the Hall and distributed to current executive members. The members note advice from the President that the guidelines will need to be revised from time to time to address issues as they arise, but that any major changes would be brought before the members for endorsement.

6. PBPA Budget 2019-20

The draft budget 2019-20 has been prepared by the Finance Working Group and sent to the members for comment. Some feedback has been already been received, and the President invited the membership to continue to provide further feedback for two more weeks. Following the completion of the feedback period, the Finance Working Group will make the required adjustments in preparation for the adoption of the 2019-2020 budget at the August General Meeting.

REPORTS

Executive

Refer above **ITEMS**.

Finance

The Treasurer presented the income and expenditure reports for April and May 2019 and current bank statements of Association accounts. The financial reports for April and May were noted by the meeting.

Events and Publicity

Lynne Lillico provided a report on recent and future events for the Association.

Policies & Procedures

Refer **ITEM 5** above.

Rural Fire Service

John Allan, Secretary of the local RFS provided information on current RFS activities. The community was invited to attend the AGM on 19 July. An update on the extension to the Pearl Beach RFS facility was given. The members welcomed confirmation that the local RFS unit has been successful in

securing a fire trailer. Volunteers to be trained to operate the trailer are being sought. If members are interested in undertaking this training then please contact your local street warden for application forms. An interview schedule for trainee volunteers has been set for 23 July.

Hall Building and Maintenance

Refer **ITEM 1** above.

PBSAG

Nil report

The GEM

Donna Higgins reported that the spring edition of the *Gem* is to be on line. In addition a double page paper version including events and other information for visitors will be produced for the distribution boxes outside the Hall and at the shop. Articles for the next edition of the *Gem* were requested.

The Aboriginal History Group

Peggy Todd reported on current events and planned future events for the Aboriginal History Group. Liesl Tesch, MP Member for Gosford is booked to open the 3 day Bungaree Weekend.

Community Groups

Arboretum

Victoria Crawford reported on current Arboretum activities. The Ettalong Support Unit at Ettalong Public School had a successful day at the Arboretum on 29 May. The next working bee is scheduled for 11 July. The community is welcome to attend the anniversary of the Arboretum on 18 August. Replies to this invitation are requested and "to bring a plate" e.g. salad for the occasion. The AGM will be held on 14 September in the Hall. The meeting was reminded that annual membership fees for the Arboretum are due.

Bush Care

Donna Higgins reported that 11 people assisted with Bush Care this session. Work was conducted on the Paul Landa Reserve. The next month Bush Care will work in the North Coral area. New plants from the Council have been provided.

Dune Care

Greg McPhee reported that due to ill health Fay Austin is no longer able to co-ordinate this group. The remarkable efforts by Fay and the good state of the dunes through the hard work of the group were acknowledged. The importance of maintaining this constant effort was emphasized and volunteers were encouraged. New plants from the Council have also been received.

Tennis and Bowls

Nil report

Plodders

Bev Lapacek reported on recent and future events. The "plod" in Centennial Park, Homebush was a successful day. Future events include Gosford RSL lunch (July), Hunter Regional Botanical Gardens (August), and Kiama weekend (September).

Art and Craft Group

The community was encouraged to attend the Aboriginal basket weaving workshop in July at the Hall.

Bev Lapek reported on the success of *The Big Afternoon (Morning) Tea*, which raised \$950.00 for the Cancer Council.

Pearl Beach Singers

Tickets are now on sale for the Glee Club concert.

MEMBERSHIP

No new members

GENERAL BUSINESS

Comments were made by several members (Andrew Cordwell, Vic Brown) relating to the draft 2019-20 budget and current financial report:

- the need for strategic thinking about increasing recurrent costs eg servicing the defibrillators
- review of the limited amount of income for the Association from *Opera in the Arboretum*
- current income from membership fees
- type of events organised by the Association
- quantum of Council rates.

Liesl Tesch MP addressed questions from the membership and complimented the community for their advocacy actions through the Association. The Association was encouraged to apply for additional community grants that will be available in the near future.

NEXT MEETINGS

Executive Committee Meeting at 3:00 PM Saturday 3 August 2019

General Meeting at 5:00 3 August 2019