



# General Meeting

Saturday 5<sup>th</sup> November 2022 @ 5pm





**Pearl Beach Progress Association  
elects Executive committee on Saturday 15<sup>th</sup> October 2022**



**Left to right, front row – Pauline Toohey, Lynne Lillico (Publicity)  
Victoria Crawford, Nigel Tisdale (Asst Secretary)  
Back row - Douglas McDonald, Karina Stafford (President)  
Malcolm Davison (Vice President) Mary Knaggs.**



**Amanda Winley (Treasurer) &  
Peter Richardson (Vice President)**

# AGENDA

- **Acknowledgment of Country**
- **Minutes of previous General Meeting 3<sup>rd</sup> September**
  - Matters Arising
- **Financial Reports**
  - September 2022 P&L, Year to Date P&L and Balance Sheet reports
  - Acceptance of AGM Financial statement
- **Ongoing Sub-Committees & Convenors**
  - Hall Management – Victoria Crawford
  - Safety Advisory Group – Paul Toohey
  - Publicity & Signature Events – Lynne Lillico
  - Adoption of new (ongoing) Sub-Committees
    - Fundraising & Community Engagement – Karina Stafford
    - External Liaison – Government & Grants - Peter Richardson
- **Adoption of (time limited) Sub-Committees**
  - Updating of PBPA Constitution & Guidelines – Victoria Crawford
  - Communication Strategy – Lynne Lillico/Karina Stafford
- **Welcome to New Members**
- **Community Group updates**
- **Other Business**
  - Vote of thanks to past Executive members
  - Executive Committee Conflicts Register
  - War Memorial landscaping and proposal for garden
  - Questions from the floor
  - Monthly Community Friday night drinks & Sunday Breakfast BBQs



# Acknowledgement of Country

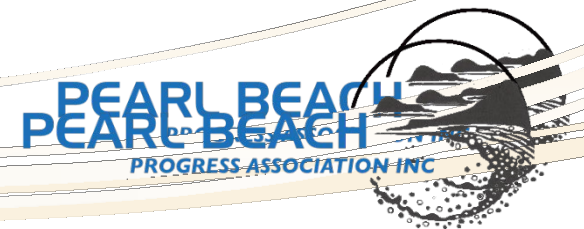
As we gather in the name of the Pearl Beach Progress Association we acknowledge the GURINGAI people as the traditional owners of the land upon which we meet, and pay our respect to their Elders, past, present and emerging.



- **Minutes of previous General Meeting 3<sup>rd</sup> September**
  - Matters Arising

# Finance Report

Treasurer : Amanda Winley



# Profit & Loss – September 2022

<b>Income</b>	<b>Sept 2022</b>	<b>Y-T-D</b>
Subscriptions	\$ 1,100	\$ 4,860
Donations	\$ 20	\$ 92
Fundraising	\$ 3,065	\$ 3,065
Government Grants	\$ 4,582	\$ 9,163
Hall Hire	\$ 2,597	\$ 6,155
Events	\$ 2,875	\$ 5,670
Other	\$ 59	\$ 160
<b>TOTAL INCOME</b>	<b>\$ 14,298</b>	<b>\$ 29,165</b>

<b>Expenses</b>		
General	\$ -	\$ 913
Hall Rates	\$ -	\$ 6,727
Hall Insurance	\$ -	\$ 14,670
Hall Other	\$ 1,714	\$ 4,764
Event Expenses	\$ 1,350	\$ 1,360
Fundraising Expenses	\$ 334	\$ 1,198
Grant Expenses		\$ 57,886
Bank Charges	\$ 77	\$ 243
<b>TOTAL EXPENSES</b>	<b>\$ 3,475</b>	<b>\$ 87,761</b>

**Surplus of Income over Expenses**    \$ 10,823    **\$(58,596) \***

\* Note: Use of cash accounting vs accrual accounting in prior years has resulted in a mismatch of income over expenditure year on year

# Balance Sheet – 30 September 2022

## Assets

Bank Accounts	\$	104,405	
Land	\$	1,400,000	
Buildings	\$	235,575	
Furniture & Fittings	\$	14,088	
Plant & Equipment	\$	5,592	
<b>Total Assets</b>			<b>\$ 1,759,660</b>

## Liabilities

Sundry	\$	1,874	
PBSAG	\$	1,422	
<b>Total Liabilities</b>			<b>\$ 3,296</b>

<b>Total NET ASSETS</b>		<b>\$ 1,756,364</b>
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- **Ongoing Sub-Committees & Convenors**
  - Hall Management – Victoria Crawford
  - Safety Advisory Group – Paul Toohey
  - Publicity & Signature Events – Lynne Lillico

# Hall Management

Convenor : Victoria Crawford



# Hall Management

**Scope of Sub Committee :**  
Capital Works, Maintenance, Hall Hire



## Volunteers

Need volunteers to be on committee  
Pim Sarti after many years has retired – huge vote of thanks



## Hall hire

Jeanne Albrecht managing hall hire  
Research into other community halls



## Capital works

No capital works planned at this stage beyond completion of shed extension for generator

## Maintenance

Leak in roof re-siliconed  
Floor sanding and polyurethane finish - quote \$7,100  
Painting of hall under discussion - washing exterior will be done in short term  
Landscaping - part of War Memorial refurbishment  
New lino to be laid in office



# Safety Advisory Group (PBSAG)

Convenor: Paul Toohey



# Community Support Centre Project

- A safer location for residents and visitors during catastrophic events such as a bushfire or other emergencies.
- Black Summer Bushfire Recovery Grant \$91,680. Funds remaining \$9,265 versus estimation to completion budget \$11,595 – **deficit \$2,330**. Reviewing material costs in an endeavour to reduce the call on PA Funds.
- Project Status Update

## A. Solar backup power system - \$45K

Installation and commissioning complete. Solar (7.4kW), batteries (24 kWh – 2.9kW load limit) and generator (10 kVA) operating as per design.

Automatic operation uses solar first, then batteries (down to 30%), then grid import (rare). Generator will automatically start on loss of grid (as required after solar + batteries). Uninterrupted supply to hall independent of grid for >48hrs.

## B. Bushfire sprinkler system

Installation 95% complete except for spearpoint. Testing and commissioning by Waterflow Plumbing. Initial testing shows system operating as expected.

Tanks 18,000 litres complete and commissioned.

Water NSW spearpoint licence remains an issue. Letters sent to Ministers – Lands & Water and Emergency Services.



# Community Support Centre Project

- **Project Status Update (cont.)**

- C. Yet to Do**

- Lean-to shed over generator and pumps. Weatherboard subject to pricing or if too expensive Colarbond.
    - Paint plantroom doors
    - PPE equipment including radios & CFU radios.
    - Plumber to finish minor work, training and commissioning.
    - Operating procedures manuals, training of volunteers. Inclusive of actual procedures during emergencies .....parking, pets, bag limits, medications, food, water, resident attendee name records etc and communications with RFS, SES, Police, SLC.
    - Community awareness and education presentation + demonstration.
    - Community communications through Street Contacts, Neighbour Alert Bulletin, Website, Facebook.

- D. Official Launch**

- **Scheduled for Sunday 11 December 10am.**
    - **Media release drafted. Invited Minister DITR, Fed Member (Dr Reid), NSW Member (Liesl Tesch), NSW Emergency Services (RFS & SES), PBPA Executive and project champions/volunteers, and Local Media.**
    - **In compliance with NSW Govt Bushfire Inquiry 2020 Rec #17, representation made to Central Coast Bushfire Management Committee seeking approval of the Community Support Centre as a designated a Neighbourhood Safer Place – at risk communities should have an indoor NSP.**

# Community Support Centre Project



## Mobile Phone Tower – Connectivity Issues

- Situation made worse with the installation of 5G technology.
- Matter originally raised in 2021 with former Robertson MP Lucy Wicks and Minister Fletcher
- Raised with new Robertson MP Dr Gordon Reid in July & August .....he referred issue with Minister. About to issue follow-up!

## AED Defibrillator Cabinets – Call out connectivity issue

- Changed from 3G to 4G/LTE technology in May '22
- Became aware of connectivity problem at end of August – same as Mobile Ph Tower 5G issue !
- Matter raised with Aust Defibrillators – unable to resolved. Agreed to extend Communications with Aust Defibrillators till 30 Nov; then review service continuation.
- Checking AED Cabinets call out connection regularly – to ensure residents and public ability to open the cabinet and access the AED displayed CODE 6522 ✓

## Other Matters

**PEARL BEACH – SPEED LIMIT AND SHARED USE ZONE.** Under review by council.

**Neighbour Alert .....Street Contacts and rollout of information – Neighbour Alert Bulletin, NA Information Update all residents, Welcome Letter to new PB Residents, PBPA Membership Application, RFS Forms (Bushfire Survival Plan)**

**Beach Safety – rock pool cleaning schedule, Lifesaver Patrols, Children Beach Safety Awareness events, .....**

**Community Fire Unit Trailer – back from Charmhaven. Enquiries welcome form community wishing to join.**

**Committee Members – enquiries welcome from community interested in joining SAG Sub-Committee**

# Publicity & Signature Events

Convenor - Lynne Lillico





# Past Events



## **'PEARL BEACH 'FOOD & WINE FARE'**

**Saturday 8<sup>th</sup> October, 10am – 5pm Memorial Hall**

Food & Wine Producers return plus exciting new products...**Profit including raffle of two hampers containing items donate by the exhibitors \$4,500**



## **'TRIVIA NIGHT'**

**Saturday 22 October**

A fun evening playing Trivia with family and friends - Malcolm McDonald managed the large crowd and was an impressive MC. **Profit \$1,000**



## **'BEV'S BIRTHDAY BASH'**

**Saturday 29 October**

Bev was celebrating her 80<sup>th</sup> Birthday with family and many friends. The hall was packed and resounded with music, song and much laughter.

A fundraising event for Guide Dogs NSW/ACT All the donations haven't been banked as yet, it appears there will be a total of **\$3,000 for Guide Dogs**

A huge thank you to all who came, and those who helped with catering, setting up and cleaning up. Also, to those who gave donations.



## **'An Afternoon of Australian Celtic Music'**

**Sunday 16 October 2.30pm Memorial Hall**

**Featuring - "Tri - a Trio of Four"**

Thank you to Frances & Andrew Alter for organising the fabulous concert that a large crowd enjoyed. **Profit to PB Hall upkeep - \$ 1,800.00**



# FUTURE Events (1)



## Friday 11 November, 10am Memorial Hall

The community are invited to Remembrance Day, this year we are going to conduct a tree planting ceremony of a grove of Rosemary Bushes, to replace the bushes that were removed during the construction the new memorial, in the name of their loved one. Cost per Bush is \$20.

**Contact Malcolm Davison 0407 100120**

## 'Summer Jazz in the Arboretum'

Emma Pask and Ian Cooper, Jazz, Soul & Gypsy Swing

**2.30pm – 5.00pm Saturday 12 November 2022**

Come early and bring a picnic, rug and chair . Access to site & parking via Tourmaline Ave. Bookings essential  
Ticket cost \$50 Children under 15 \$25. Groups of 10 or more a 10% discount. <https://jazz-in-the-arboretum.eventbrite.com.au> Booking fee applies **cash**  
**sales/enquiries 4344 2319 - 0407 272 495**



**Pearl Beach Community Christmas Party - Sat 10<sup>th</sup> December, 7pm**



Tickets on sale now  
Book early to avoid disappointment!  
To purchase tickets with cash call  
**Kerry on**  
**0414 422790**  
or credit card  
call **Karina on**  
**0401 991454**

\$50 per person | BYO drinks | Book your table of 8 or join a newcomer's table | PB Memorial Community Hall

## 'Community Christmas Dinner'

**7pm Saturday 10 December , Memorial Hall**

**Bookings essential - 0414 422790 or 0401 991454**

**BYO drinks**





# FUTURE Events (2)

## 'Community Support Centre' - Official Launch

**10am Sunday 11 December, Memorial Hall**

The community are invited to come along for a public familiarisation and education. The project is worth in excess of \$100,00 this includes the grant and volunteer help.



## Community Christmas Carols in the Arboretum

**Friday December, 23 Pearl Beach Arboretum  
5.30pm set-up, start 6pm. (if wet in the Hall)**

Families, friends & locals invited to join in and sing along with the Pearl Beach Singers & meet Santa

**Come early and bring a picnic, chairs, rug!**  
**RAFFLE - CHRISTMAS HAMPER**  
**Proceeds toward Community initiatives**



## 'Family Bingo'

**Memorial Hall \* Starts at 5pm – 6pm  
Wednesdays from 28 December 2022  
& Wednesday's 4, 11, 18 January 2023**

**\*\*Lots of prizes\*\***

**\$5 - Ten Games - \$5**



**PEARL BEACH**  
PROGRESS ASSOCIATION INC





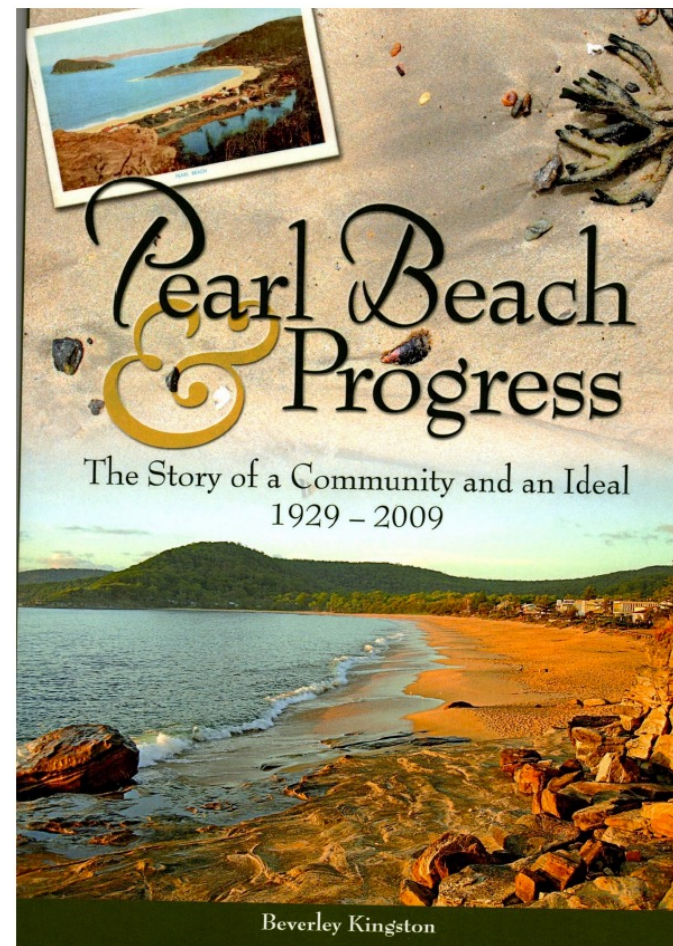
# FOR SALE

**Stylish Jute Shopping Bag \$10 each**  
Great Christmas gift, or use as Santa's Stocking and fill it with goodies. To purchase - Malcolm McDonald 0413 805 024 or, Lynne 4344 2319



*\* Produced by the Pearl Beach Progress Association*

**Why not purchase a piece of Pearl Beach history**  
**\$15**  
*written by Beverly Kingston, celebrating the Pearl Beach Progress 80<sup>th</sup> Anniversary*



**PEARL BEACH**  
PROGRESS ASSOCIATION INC



- **Adoption of new (ongoing) Sub-Committees**

- Fundraising & Community Engagement – Karina Stafford
- External Liaison – Government & Grants - Peter Richardson



# Fundraising & Community Engagement

Convenor: Karina Stafford





# Planned Events for the next few months

## Community Events

- Community BBQ Breakfast - every 2nd Sunday at 9am on the deck - first one is
- Friday night casual drinks (BYO drinks) & sausage sizzle - last Friday of the month on the deck



## Fundraising Events

- Christmas & New Year Hamper raffles
- Santa photos on the grass in front of the beach (families, kids &/or pets)
- Kids & parents Discos - once a week for 4 weeks in January
- February Disco



# External Liaison – Government & Grants

Convenor: Peter Richardson



# SUB COMMITTEE SCOPE

- Proactive & regular communication and liaison with the Central Coast Council on matters including:
  - ▶ Cyclic / planned maintenance for our roads, verges and roadside drainage.
  - ▶ Greater level of maintenance of the existing infrastructure
- Investigation and identification of local, state & federal grants which may be applied to support the objectives of the PBPA. Creation and management of any grant submission.



*Peter Richardson is a Chartered Civil Engineer having spent the past 10 years involved in the maintenance and operation of State Government and Council Roads across Australia and NZ including the Sydney Stewardship Maintenance and Sydney Roads Asset Performance Contracts. These services have all been delivered as strategic partnerships with Councils and State Governments always with a view to improving customer outcomes and preserving and improving asset performance.*

- Adoption of (time limited) Sub-Committees
  - Updating of PBPA Constitution & Guidelines – Victoria Crawford
  - Communication Strategy – Lynne Lillico/Karina Stafford

# Two short term Sub-Committees

## Review of PBPA Constitution & Guidelines

Convenors - Victoria Crawford

- Recommended to be done every 2 years
- To ensure consistency to NSW Fair Trading



## Communications Overview

Convenors - Lynne Lillico & Karina Stafford

- Develop a co-ordinated approach to communicating with residents & visitors
- 'What's on this week' or 'what's on this month'
- Utilise Lynne's publicity experience & contacts





# New Members

# New or Returning Members – November 2022

Jennifer Goetz

Claire McCormick

Kim Burton

Muriel Petersen

Rick Assender

Elaine Pearce

Geoffrey Cottrell

Marilyn Cottrell

Patsy Pynn

David Booth

Claire May

Irene Butler

Wayne McPhee

Peter Elias

Alan Willis

Ryan Yari

Lucy Miller

Katherine Lindsay

Ross Lindsay

Peter Slade



# Community Group Updates



- **Other Business**

- Vote of thanks to past Executive members
- Executive Committee Conflicts Register
- War Memorial landscaping and proposal for garden
- Monthly Community Friday night drinks  
& Sunday Breakfast BBQs
- **Questions** from the floor

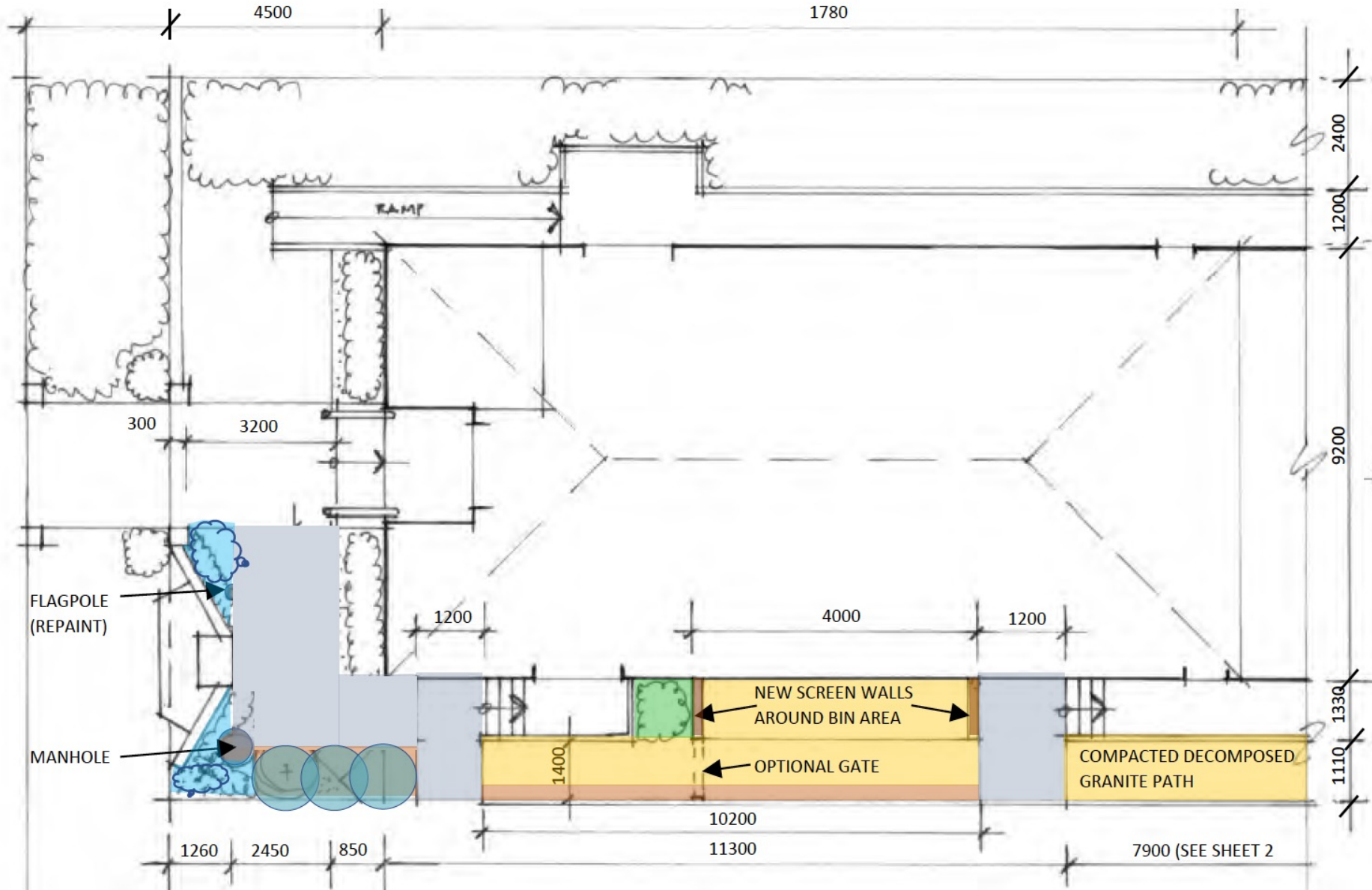
**THE END - THANK YOU FOR ATTENDING**



# Appendices

- Landscaping

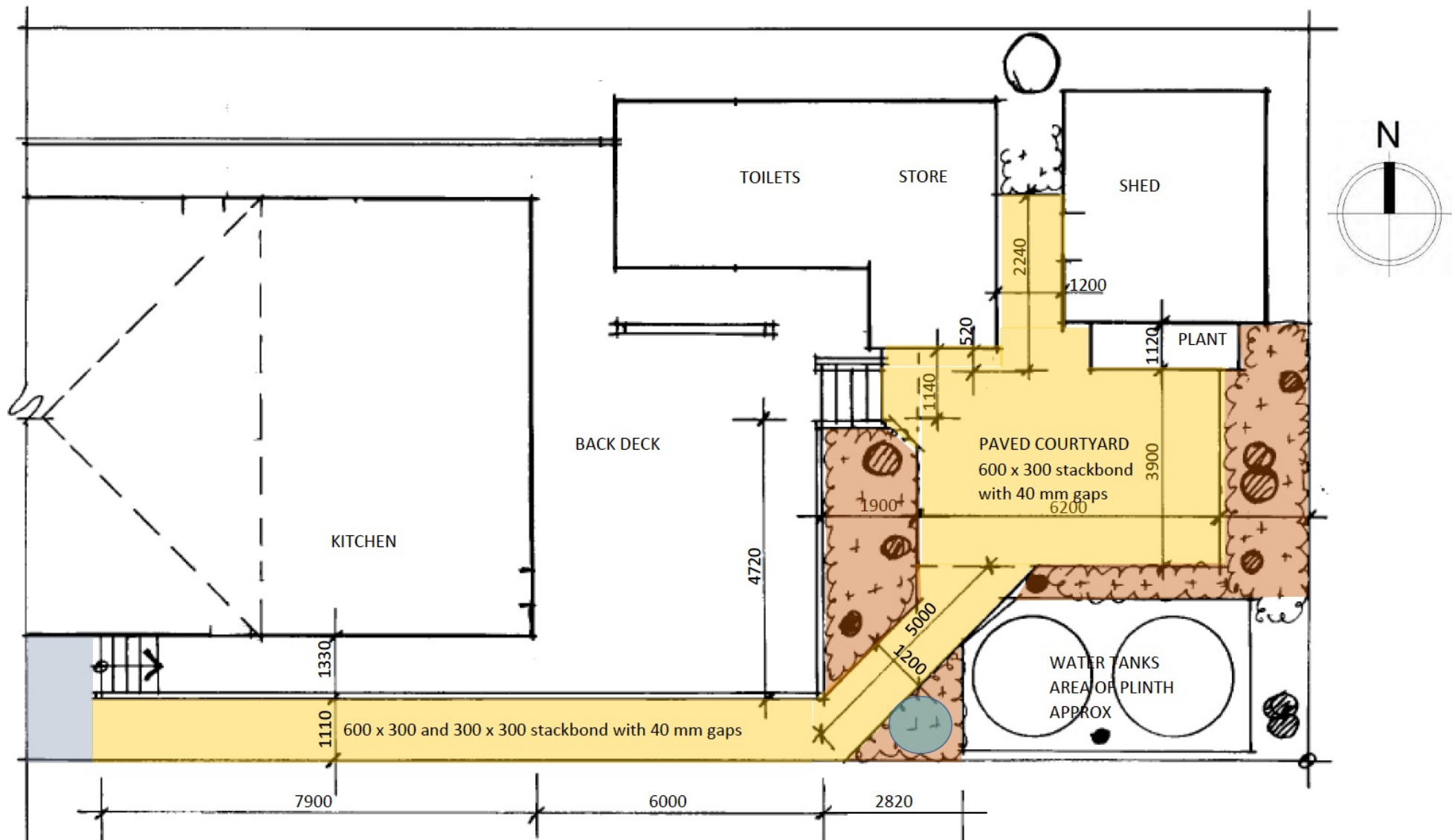










#### LEGEND

	CONCRETE SLEEPER LOGS		ROSEMARY HEDGE		NEW GARDEN
	COMPACTED GRANITE PAVING		SPECIMEN TREE		LILLY PILLIES

PEARL BEACH MEMORIAL HALL  
 LANDSCAPE PLAN OCTOBER 2022 SHEET 1 OF 6  
 PREPARED BY M KNAGGS 0427 502042



#### LEGEND

	CONCRETE SLEEPER LOGS		ROSEMARY HEDGE		NEW GARDEN
	COMPACTED GRANITE PAVING		SPECIMEN TREE		LILLY P

PEARL BEACH MEMORIAL HALL  
 LANDSCAPE PLAN OCTOBER 2022 SHEET 2 OF 6  
 PREPARED BY M KNAGGS 0427 502042



## PRECEDENT IMAGES

### Sleeper Paving



Existing timber sleeper paving





Coloured concrete sleeper paving.

### Compacted granite with metal or timber edge



## CONCRETE SLEEPERS EQUAL TO PIONER 200 X 75 X 1580 IN "GUMTREE".

Pioneer by Austral Masonry

**200 x 75mm 1.58m Sleeper Concrete Reinforced Gumtree**

☆☆☆☆ No reviews yet I/N: 1080426

**\$41**

Select your preferred purchase method

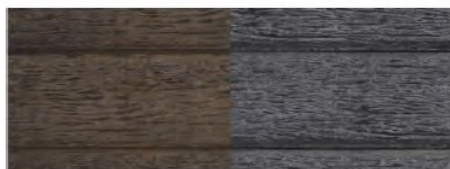
☒ In-Store ☐ Click & Collect ☐ Delivery

**Umina Beach**

**Bunnings Special Order**  
This item is not stocked in-store. Order it from the special Orders desk in-store or Online  
[Learn More](#)

## PIONEER TIMBERLOOK

create a timber finish



IRONBARK

GUMTREE

**Ironbark Sleeper**

ITEM NO.

1580 L x 200 H x 75 T mm

1080366

**Gumtree Sleeper**

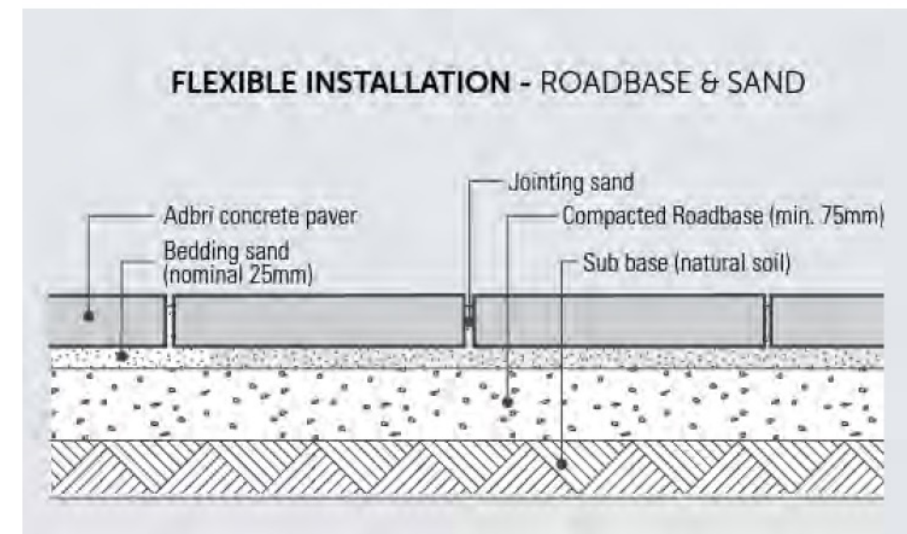
1580 L x 200 H x 75 T mm

1080426

Lay in Stackbond as per coloured concrete pavers.

## LAYING CONCRETE SLEEPERS

Stackbond



### TECHNICAL INFORMATION

Range	Size (mm) L x D x H	No. per m <sup>2</sup>	Slip Resistance rating	No. per pallet	Colours
Boulevard®	600 x 300 x 40	5.55	P5 - very low slip risk	88	Oatmeal Sunstone Charcoal



## SITE IMAGES



Front lawn behind Memorial (looking south)



Side Path looking East (to rear yard)



Side Path with bins looking East (to rear yard)





Side Path looking East



Rear Yard looking north



Rear Yard looking south



Rear Yard from back deck (looking east)