



General Meeting

Saturday 4th March 2023 @ 5pm



AGENDA

- **Acknowledgment of Country**
- **Minutes of previous General Meeting 4th February 2023**
 - Matters Arising
- **Financial Reports**
 - January 2023 P&L, Balance Sheet, Cash Movement
- **Sub-Committees**
 - Hall Management – Victoria Crawford
 - Safety Advisory Group – Paul Toohey
 - Events & Fundraising
 - Ratification of Terms of Reference
 - Vote on adoption of the new sub-committee
 - Report: Gerarda Luck
 - Environmental Group
 - Ratification of Terms of Reference
 - Vote on adoption of the new sub-committee
 - Report: Mary Knaggs
- **Working Parties**
 - Updating of PBPA Constitution & Guidelines – Victoria Crawford
 - CCC Liaison – Nigel Tisdale for Peter Richardson
- **Welcome to New Members**
- **Rural Fire Service**
- **Community Group updates**
 - Dune & Bush Care
 - Arboretum
 - Plodders
 - Aboriginal History Group
- **Other Business**
 - Accom to briefly outline operations and regulations for rentals in PB

Acknowledgement of Country

As we gather in the name of the Pearl Beach Progress Association we acknowledge the GURINGAI people as the traditional owners of the land upon which we meet, and pay our respect to their Elders, past, present and emerging.



- **Minutes of previous General Meeting 4th February 2023**
 - Matters Arising

Finance Report

Treasurer : Amanda Winley

PEARL BEACH
PROGRESS ASSOCIATION INC



Profit & Loss

January 2023

Income	January \$	YTD \$
Subscriptions	-	5,695
Donations	-	11,630
Fundraising	3,803	23,904
Government Grants	-	11,940
Hall Hire	710	9,030
Events	4,947	32,640
Other	183	2,727
TOTAL INCOME	9,643	97,565
Expenses		
General	1,001	8,332
Hall Rates	-	6,727
Hall Insurance	-	14,670
Hall Other	395	10,324
Event Expenses	710	9,888
Fundraising Expenses	193	7,825
Bank Charges	134	607
Expenses Total	2,432	58,374
Surplus of Income over Expenses	7,210	39,190
Grant Expenses	157	64,209
NET PROFIT	7,054	(25,018)

* Note: Use of cash accounting vs accrual accounting in prior years has resulted in a mismatch of income over expenditure year on year



Balance Sheet as at 31 January 2023

Assets	\$		
Bank Accounts	143,261		
Trade Debtors	1,580		
Land	1,400,000		
Buildings	232,790		
Furniture & Fittings	12,780		
Plant & Equipment	4,328		
	Total Assets	\$	1,794,738
Liabilities			
Sundry	109		
PBSAG	4,687		
	Total Liabilities	\$	4,796
	NET ASSETS	\$	1,789,942

Cash Movement - January 2023

Opening Balance	\$	135,349
Total Cash Movement	\$	7,911
Closing Balance	\$	143,261



Cash balance comparative January 2022 v January 2023

January 2022	\$	90,229
Total Cash Movement	\$	53,031
January 2023	\$	143,261



Hall Management

Convenor : Victoria Crawford

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Hall Management

Scope of Sub Committee : Capital Works, Maintenance, Hall Hire



MAINTENANCE

- Monday 20TH February: WORKING BEE : great success - over 12 people volunteered. Still some painting and other maintenance - see Victoria if you wish to help.
- Fire compliance – Douglas McDonald reviewing this matter.
- Kitchen - Stocktake completed – new supplies to be purchased
- Quote requested to eradicate leak around skylight

HALL UPGRADE

- Quotes still being obtained : floor treatment, painting etc. Suggested changes will be canvassed with members
- Plan of works to be developed with budget
- Proposed higher fence by neighbour - 7 Diamond Rd : not going ahead as property sold.

Safety Advisory Group (PBSAG)

Convenor: Paul Toohey

PBSAG – March Update

Community Support Centre (CSC)

- Spearpoint – Application proceeding with Water NSW
- NSP (Neighbourhood Safer place) – Operational Training for SAG & Exec members planned for March
- Special Premier's grant (\$5k) approved which with money raised at the Bunnings sausage sizzle (\$2.6k) should cover all remaining work



Neighbourhood Alert Program

- Attempts to collect updated residents details for SMS alert purposes has been less successful than hoped. The use of an online registration / update process is being investigated.



Mobile Phone Reception Issues

- Meeting with Dr. Gordon Reed (MP for Robinson) Friday 3rd March to discuss issue.
- Meeting being arranged with members of the Patonga Exec Committee to also discuss joint issues.



Defibrillators

- AED Cabinets maintenance up to date.

Beach Safety

- Warning signs re: Poison Bait
- Emergency beacon given go ahead – Location nr Agate entrance to beach. Installation by June 2023; Costs being borne by NSWG – Surf Life Saving + CCC
- Rock Pool clean deferred – latest estimate 15th March



Community Fire Unit

- NEW MEMBERS wanted – if interested please contact Paul Toohey or Lindsay Boyd (Brigade Captain)



Speed Limit and Shared Use Zone

No update : Awaiting Council response



Events & Funding Raising

Convenor: Gerarda Luck

Terms of Reference for a Sub-committee:

Name of Sub-Committee: EVENTS & FUNDRAISING
Duration: Ongoing (Terms of Reference reviewed annually)
Membership Convenor – Gerarda Luck, Secretary – Malcolm McDonald Members – Jackie Bridel, Penryn Maddrell, Lynne Lillico, Robyn Barrett, Russell Grove, Kerry Caloyannidis, Di Swalwell, Karina Stafford, Heather Brown, Lisa Richardson
Purpose <ul style="list-style-type: none"> To support the social network & common interest groups within the Assoc. & local community. To facilitate events which may provide a source of revenue for the Association. There always needs to be a balance between the need to foster the community and raise funds
Scope A Calendar of Events will be planned each year with a mix of: <ul style="list-style-type: none"> Progress Association Community Building Events (eg Australia Day, ANZAC Day) Progress Association Fund Raising Events – conducted specifically to raise funds for the Association. Actual co-ordination of an event may not always be with Event Sub-committee. Progress Association Social Events – organised primarily to have fun. These events will vary each year and may/ may not incorporate raising funds for other charitable organisation. Income generating events – community events that contribute a % of takings or agreed amount to the Progress Association, generally shared by the Events sub-committee. Common Interest Groups - the Events sub-committee is not responsible for the co-ordination of their activities. However, the Association will offer general support to their activities.
Frequency of Meetings Monthly, currently the 2 nd Thursday of the Month at 4pm

Financial Delegations / Limitations

- Discretionary funds of up to \$1000 without the need to seek prior approval from the Executive Committee, based on a scoping sheet that demonstrates an ROI that will at the very least cover costs. This will allow the sub-committee to make decisions that may require a short turnaround time, without having to wait for an Executive Committee meeting.

Other Delegations:

- The Sub-committee may publish fundraising and event information on social media hubs, with approval from a PBPA Executive Committee member;
- The Convenor may not sign any letter, email or other submission on behalf of the PBPA, unless it is signed by a member of the PBPA Executive Committee who has reviewed and approved the submission;
- The Sub-committee cannot, without the approval of the PBPA Executive Committee:
 - Apply for grants;
 - Issue Media releases or have other contact with media outlets.

Other Notes - Processes in place:

Scoping Sheet for Event Proposal; Running Sheets & Critical Time Lines; Progressive Improvement Program; Annual Event Calendar; Reporting to Exec Committee and General Meetings; Treasury (cash floats, reimbursement, banking); Electronic Ticketing; Updating PBPA Website information

Associated Policies;

Responsible Service of Alcohol; Working with Children Checks; Volunteers

Date Commenced
February, 2023

Date Terminated

Date Reviewed

Planned Events for the next few months

Date	Event	Time/Where	Contact	Comments
Sunday 5 th March	Clean up Australia Day	8.30am at the Hall	Stephen 0448751595	Volunteers needed
Saturday 11 th March	Opera in the Arboretum	3pm – 5pm	Woy Woy Rotary	Tickets on line
 Sunday 12 th March (2 nd Sunday of each Month)	Community BBQ Breakfast	8.30-10.30am	Kerry 0414 422790	Burnt Honey Bakery & Mountain Pride Farm
 26 th Mar, April 9 th , 16 th & 23 rd	Mothers Day Photos/Portraits	Various times avail	Penryn 0459 551543	Hall or Deck Bookings on line
 Saturday 8 th April	Easter Book Fair/ BBQ / Cake stall / Café on Deck	9am – 5pm	Alison 0487 444537	Volunteers needed on day Baked goods to sell
Saturday 8 th April	Pearl Beach Art Trail	10am – 4pm	0412141721	
 Saturday 22 nd April	Trivia night in the Hall	7pm for 7.30pm start	Malcolm 0413805024	Booking essential
Tuesday 25 th April	Anzac Day Dawn Service	6am on the beach	Refreshments in Hall	Bring a candle & chair
 Saturday 13 th May	Disco in the Hall	7pm for 7.30pm	Lynne on 4344 2319	Helpers needed
 Sat 20 th & Sun 21 st May	PBPA & Irvine Family Scholarship Concerts	2pm in the hall	Lynne on 43442319	Tickets \$10 or two concerts \$15
 May – 1 st & 3 rd Wednesday	Winter Classic Cinema Club	TBC	Lynne 4344 2319 (day) Robyn 0414 544 239	Night time options to be added – dates TBC



Organised by Events & Fundraising Committee

Profit from YTD Events & Fundraising activities

Date	Event/Activity	Net Profit
Winter	Movie Club	\$591
August	Glee Club	\$3810
October	Celtic Concert	\$1867
Oct - Jan	Jute Bags	- \$4.60
October	Wine & Food Fair	\$4327
October	Wine & Food Fair Raffle	\$716
October	Trivia	\$924
November	Jazz in the Arboretum	\$7381 (\$7381 to arboretum)
Dec / Jan	Holiday Bingo	\$957
December	Summer Book Fair	\$2075
December	Santa Photos	\$5071
December	Christmas Dinner	\$1484
Dec / Jan	Raffles x 5	\$6453
January	3 x Kid's Discos	\$1922
January	Bush Dance	\$643

**Total net
profit Year
to Date
\$38,216**

Environmental Group

Convenor: Mary Knaggs

PEARL BEACH
PROGRESS ASSOCIATION INC



Terms of Reference

(ToRs for PBPA Sub-committees must include the following headings)

Name of Sub-Committee:	
PBPA Environment Sub-committee	
Duration:	Ongoing
Objective/ Purpose:	
The objective of the Environment Sub-committee (formerly the Pearl Beach Environment Group) is to “ protect and enhance the environment and encourage nature conservation within the village of Pearl Beach ”. The definition of ‘environment’ is used in its broadest sense, which includes both the ‘built’ and the ‘natural’ environment, and the ‘environmental setting’ of Pearl Beach.	
Aims:	
The aims of the Environment Sub-committee are:	
<ul style="list-style-type: none">a) To educate property owners, residents and visitors about the special qualities of Pearl Beach and its setting, including its environmental and cultural significance.b) To promote recognition by authorities and other relevant groups of the special qualities of Pearl Beach and its setting.c) To promote the principles of sustainable development.d) To support the conservation of biodiversity and the protection of indigenous wildlife populations and habitats - to promote the conservation, planting and maintenance of native vegetation, particularly vegetation indigenous to the area, and especially to encourage retention of the existing tree cover.	

- e) To promote development that is sympathetic to the Pearl Beach environment and character – and to the immediate context of each development - particularly with regard to discouraging intrusive designs with excessive site coverage, bulk and height. To recognise that to achieve this often a level of urban, architectural and landscape design skills are required.
- f) To promote development that is in accordance with relevant government legislation and guidelines.
- g) To work with other relevant groups in Pearl Beach, on the Central Coast, and elsewhere to achieve the objective and aims of the subcommittee.

Scope:

The scope of activities of the Environment Sub-committee include:

1. Community consultation, education and awareness raising in accordance with PBEG aims.
2. Lobbying and submissions on relevant government (including local government) policies and strategies – and the implementation of those policies and strategies.
3. Submissions on selected individual development proposals where the aims and objectives of the relevant legislation and guidelines are not being met in the proposal, and which may, if approved, result in a negative impact on the environment and character of Pearl Beach.
4. Providing advice and input to the PBPA Executive Committee and members on matters relating to the environment and nature conservation within the village of Pearl Beach.

<p>5. Assisting individual members of the PBPA to make submissions as outlined under actions 1-3 above (e.g. providing information on how to make a credible individual submission).</p> <p>6. Liaising with similar groups in Pearl Beach and on the Central Coast.</p>		
<p>Financial Delegations / Limitations:</p> <ul style="list-style-type: none"> • \$500 for any one activity. • Amounts over \$500 require approval from Executive Committee • Annual limit – refer to approved PBPA budget/s for each year. 		
<p>Other Delegations:</p> <p>The Sub-committee Convenor may sign a letter, email or other submission on behalf of the PBPA in accordance with these Terms of Reference and the PBPA Constitution and Guidelines. Any submission must be approved in advance by at least two other members of the Sub-committee.</p> <p>The Subcommittee cannot without the approval of the PBPA Executive Committee:</p> <ul style="list-style-type: none"> • Apply for grants • Issue media releases or have other contact with the media. 		
<p>Other Notes:</p> <p>The annual PBPA budget is to include a line item for the activities of the Sub-committee.</p> <p>At least one member of the Sub-committee is to be a member of the PBPA Executive Committee, and is to be responsible to providing monthly reports to the Executive and reporting at PBPA General Meetings regarding the activities of the Sub-committee. A member of the Sub-committee is to brief the PBPA Executive Committee at its monthly.</p> <p>The Sub-committee can draw on external advice as required.</p> <p>Subcommittee submissions, meeting notes and other relevant documentation will be copied to the PBPA Executive Committee through the Secretary.</p>		
Date Commenced:	Date Reviewed	Date Terminated

Prepared by Mary Knaggs.....Date

Proposed Convenor/s & Membership January 2023

Upon incorporation, the Sub-committee will include the following:

Mary Knaggs – Convenor and PBPA Executive Committee representative
 Geoff Corah
 John Haymes
 Peter Romey
 Gary Phillips
 Malcolm Davison
 Bruce Swalwell

Prior to incorporation of the Sub-committee, PBPA members will be invited to nominate to become members of the Sub-committee.

Membership of the Sub-committee will comprise not less than four active members, and be reviewed annually in accordance with the PBPA Constitution and Guidelines.

pearlbeachenvironmentgroup@gmail.com

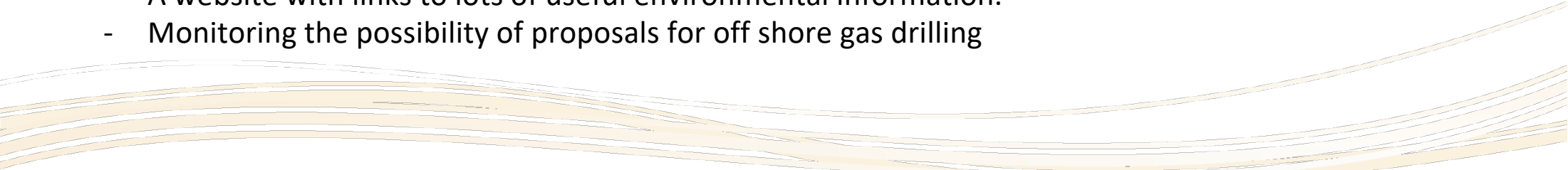
<https://pearlbeachprogress.org.au/pearl-beach-environment-group/>

pearl beach
environment group

OBJECTIVE OF THE ENVIRONMENT GROUP

“protect and enhance the environment and encourage nature conservation within the village of Pearl Beach”. The definition of ‘environment’ is used in its broadest sense, which includes both the ‘built’ and the ‘natural’ environment, and the ‘environmental setting’ of Pearl Beach.

CURRENT INITIATIVES

- Wrote a letter on the Central Coast Council Draft Plan of Mnagemnt for Community Land
 - Having an Environment Subcommittee of the Pearl Beach Progress Association.
 - Partnering with the Arboretum in environmentally focussed workshops (e.g. propagation and nestbox workshops).
 - A website with links to lots of useful environmental information.
 - Monitoring the possibility of proposals for off shore gas drilling
- 

pearlbeachenvironmentgroup@gmail.com

<https://pearlbeachprogress.org.au/pearl-beach-environment-group/>



Written and compiled by qualified
environmental consultant (& artist)
Christine O'Brien

Hard copy only available for purchase \$4.99

pearl beach environment group

- a natural & cultural inheritance -

Pearl Beach village has spectacular scenic qualities set in a small, friendly, caring community which enjoys living in the middle of a national park - Brisbane Water National Park.

Thanks to the stewardship and foresight of previous generations, a remarkable diversity of plants and animals still exists here.

For many thousands of years the traditional Aboriginal owners and custodians of the land - the Darkinjung people - combined fishing and harvesting animals in the sheltered bay and fertile sandplain.

In March 1788 when the first Europeans

(Governor Phillip and crew) rowed ashore at the southern end of the beach, the Aborigines helped to pull up their boats.

For the next 130 years, because of its isolation and difficult access, our sandplain escaped clearing and colonial settlement. Some trees were cut in the 1850s by Rock Davis (a ship builder and early landholder), and in the 1880s by timber-getters for the Sydney-Gosford Railway line, but the area remained uninhabited.

In 1921 the Rock Davis Estate was bought by real estate developer Charles Staples, who subdivided it into 570 blocks and cut a road (now a cliff path) below Mt Ettalong.

Still 'Pearly' remained largely undeveloped - in 1950 there were only 90 dwellings.

Today the village has around 600 blocks, but as most streets and properties retain a natural tree cover, native animals have something in which to feed, shelter and breed. Thus, our wildlife includes an impressive array of rare and threatened species (eg koalas, quolls, glossy black cockatoos and rock warblers).

Pearly's natural heritage has inspired many artists, musicians, poets and writers. Help ensure this rich heritage is passed on to future generations to enjoy - by sharing and protecting our unique plant and animal communities.

an environmental gem to pass on ...



The male satin bowerbird is a regular garden visitor, - he collects blue trinkets and loves blueberry ash trees

In recognition of the significance of our village and its environmental and historic features, Pearl Beach is listed by the National Trust (NSW). Many well-known environmentalists have settled in Pearl Beach and contributed to its conservation, including Minard Crommelin, Lois Westlake and Vincent Serventy.

To ensure this proud conservation tradition continues in the community, our overview is presented as a reference for use by all residents and visitors.

We hope the guide helps everyone understand and appreciate the high environmental and aesthetic values of our village, its wildlife and setting - surrounded by sea and national park.



A male stick insect can be mistaken for a couple of leaves

Working Party Reports

Review of PBPA Constitution & Guidelines

Convenor - Victoria Crawford

- Timeline - running behind - draft to go to executive in March and sent to all members shortly after
- Comments can then be sent to sub-committee
- Still aiming for a final version in May - for discussion and vote in June
- Association members can contact Victoria to discuss the constitution - vfc1951@gmail.com, 0407 272 495

Major changes being considered:

- ☐ align where possible with model constitution
- ☐ clarify electronic voting for executive positions while keeping the ability to have traditional voting
- ☐ clarify use of technology for meetings
- ☐ require members nominating for positions to be members for at least 12 months
- ☐ clarify cloud storage
- ☐ register of conflict of interest
- ☐ types of meetings - AGM - Special General meetings - general meetings
- ☐ clarify delegations of sub-committees as per model constitution
- ☐ clarify source of funds (eg raffles)
- ☐ issues raised but not yet fully considered:
 - ☐ preferential voting
 - ☐ lower quorum numbers



Working Party Reports

CCC Liaison

Convenor - Peter Richardson (Standin Nigel Tisdale)



- Thank the community for referring road, roadside and drainage matters to the Roads working group.
- Special thanks to Duncan Bridel, Stephen Parsons, John Haynes, Doug McDonald and Lisa Ritchie for road surveys and collation of data.
- Since Dec 22, apprx 125 road defects across our network have been surveyed and notified to CCC
- As previously reported, CCC Director of Infrastructure had suggested that we forward proposals for re heavy patching (structural repairs). A proposal to treat 2,500m² of roads across our network has been sent to them for discussion and asking for a meeting to discuss.
- Refer to kmz file: Red flags, show defects incl, location, nature of defect, image and CCC incident number. Green squares show patching proposals.

New Members



New or Returning Members – March 2023

Coralie and Mark Kenny – Cornelian Road

Debra and Ian McGill – Agate Avenue





Pearl Beach

RURAL FIRE SERVICE (RFS)

LINDSAY BOYD
CAPTAIN

An Invitation

To

**THE COMMUNITY TO COME ALONG
at**

**5pm – 7pm Saturday 25th March
39 Emerald Avenue, Pearl Beach**

make a
difference
**volunteer with
the nsw rfs**

**Pearl Beach Brigade
Membership Info Night**

5-7PM Saturday 25 March
39 Emerald Ave, Pearl Beach

Email: pearlbeach@ccrfs.org.au
Phone: 0412 624 862



**NSW RFS - Pearl Beach Brigade
is looking for members of the community -**

*** not just Pearl Beach,
but also #umina, #uminabeach, #ettalong,
#ettalongbeach, #bookerBay, #blackwall,
#woywoy and surrounding suburbs.**

<https://www.facebook.com/nswrfspearlbeach>



Community Group Updates

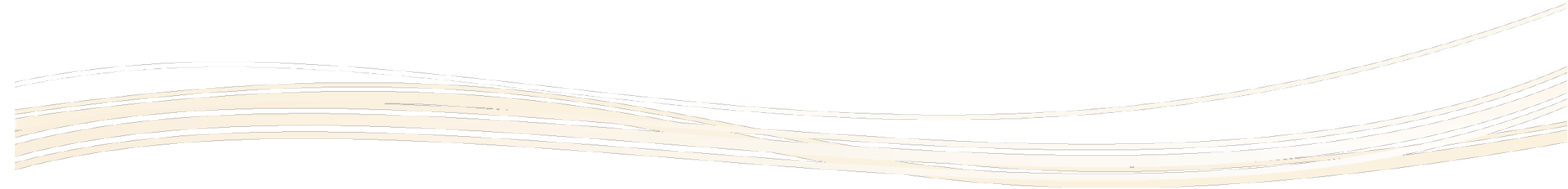
- > Dune and Bush Care
- > Arboretum
- > Plodders
- > Aboriginal History Group

Dune & Bush Care

2023 kicks of :-

- **March 4th -> 9am Paul Landa Reserve**
 - How did it go?

- **March 5th -> 8:30am Registration at the Hall**
 - **CLEAN UP AUSTRALIA**
 - Every year about 16 folk make a great effort to ensure Pearl Beach streets and adjacent roads are cleaned up. Also cleaning up the beach of loose lines and hooks.
 - Bags and some gloves provided and a first aid kit will be on site. You should bring water and a hat.
 - Please bring a mobile phone for the leader of any group
 - Let us make Pearl Beach roads, streets and beach spruce! Contact Stephen on 0448 75 15 95





Pearl Beach
ARBORETUM

<https://www.pearlbeacharboretum.org.au/>

No change to items below

- Also there is a working bee most Thursday mornings 9 – 11 am.
- Also seeking expert advice on ecological and creek management issues.
- We have completed a Management Plan for the Arboretum
[Awaiting Council feedback.](#)
- We are considering preparation of a landscape masterplan.
- We are exploring a new larger verandah for the Cottage ([outdoor learning area](#))
- And a replacement for our collapsed boardwalk.

Pearl Beach Plodders

Walks held on the 3rd Tuesday of the month. Times and details sent to those on my email list, and posted in hall notice board the week prior.



Update from Bev Lapacek

Plodders headed off to Mudgee for 6 nights from Monday 27th February with walks planned in The Goulburn River National Park and gentler 'plods' around Mudgee.





*AND
Happy Hour at
Elington Manor*



Pearl Beach Aboriginal History Group



Pearl Beach raises \$1400 for Mingaletta

An early intervention education program at Mingaletta will benefit from \$1400 raised at an Australia Day event at Pearl Beach.

Pearl Beach Aboriginal History Group member Ms Peggy Todd said the group was able to raise the money at the Family Fun Day on the Beach combined with a sausage sizzle.

She said the group, thanks to Mr Peter Hilliard from Pearl Beach Real Estate, was able present

\$1400 to Mingaletta co-ordinator Aunty Di O'Brien.

It was the fourth year that Mingaletta had received a donation following the event.

According to Ms Todd, Aunty Di said Mingaletta "really appreciated" the efforts of all of the volunteers who worked to raise the money.

"I always say: United we stand, divided we fall."

SOURCE:

**Media release, 31 Jan 2023
Peggy Todd, Pearl Beach
Aboriginal History Group**



Pearl Beach Aboriginal History Group



- **Other Business**

- Accom to briefly outline operations and regulations for rentals in PB


THE END - THANK YOU FOR ATTENDING



Using QR Codes


Scan this QR code to see **What's On** in Pearl Beach



 Diary Dates

Scan this QR code to find out where **places** are in Pearl Beach



 Where is?

Scan this QR code for the Pearl Beach Progress Association Website



 PBPA Website

BEATLES REBOOTED

OCT 7 2.30 PM

2.30pm – 5.00pm

Saturday 7th
October 2023

Bookings essential

A world class band and string section (nine musicians) recreate live, note for note, the music that changed the world. You won't believe your ears. This is a once in lifetime opportunity to watch one of the world's best Beatles shows

Cost of Tickets

Adults **\$45** – book by **1st September** for early bird special

\$40

Children under 15 : **\$25**

Groups ten or more **\$40** per ticket

(All tickets have a booking fee)

Come early and bring a
picnic, rug and chair
Access to site and parking
via Tourmaline Ave and
Opal Close



Proudly Presented by the Pearl Beach Progress Association and The Pearl Beach Arboretum
To register for more information and be informed when tickets go on sale
email - contact@pearlbecharboretum.org.au

