

PEARL BEACH PROGRESS ASSOCIATION INC

EXECUTIVE MEETING MINUTES

27 November 2024 at 4pm at 49 Cornelian Road, Pearl Beach

Attendees – Deidre Page (Chair), Gary Phillips (Secretary), Cathy Lancaster (took minutes), Robyn Barrett (Treasurer), Victoria Crawford, Lynne Lillico, Margaret Westcott, Penryn Maddrell, Paul Barclair, Malcolm Davison

Apologies – Russell Grove

Business Item 1	Action
Introductions – discussion of previous experience of Executive Committee members.	NO ACTION

Business Item 2 - Results from the Survey	Action
<p>The survey results were discussed based on some initial analysis. Some priority areas and resulting possible actions were then discussed as follows:</p> <ol style="list-style-type: none"> 1. The Events and Fundraising Committee should consider the results when planning future events. Action: GP to share the feedback on the Events with the Events and fundraising Committee 2. The welcome pack needs to be reconsidered and put a system in place whereby real estate agents to notify the PBPA when new residents move in. 3. The format of general meetings needs to be reconsidered in order to make improvements. PM agreed to lead this initiative. 4. Should a Finance Committee be reformed to help address the feedback on financial transparency. 5. A Strategic (5+ year) plan should be developed which may include items such as the hall, the environment and other infrastructure. The items for inclusion are to be considered. 6. A Publicity and Communications Strategy will be developed to 	<p>GP</p> <p>MW and DP</p> <p>PM</p> <p>DP and RB</p> <p>VC, MW and MD</p> <p>GP and LL</p>

Business Item 2 - Results from the Survey	Action
<p>cover all aspects of communication and the publishing of news and events by any communications channel.</p> <p>7. The website will be replaced in 2025</p> <p>8. The membership process and system needs an overhaul. This could be addressed with the new website system, but the implementation of any automated only system will be dependent on changes to the constitution. If we are going to do this, it will need to be implemented before July 2025.</p> <p>9. Since the initial analysis was performed on 137 responses, there were 146 at closing and the initial analysis performed was not in depth, further analysis of the responses will need to be performed over the next month or two.</p>	<p>GP</p> <p>GP and VC</p> <p>GP, VC, RG, DP and CL</p>

Business Item 3 - The Constitution & Guidelines	Action
<p>VC is unsure of when the next meeting of the Guidelines Committee is – will need to consider changes to the membership provisions. VC will advise of next meeting date.</p> <p>The Style Guide will be sent out to the Exec for final review so it can be approved by the exec at the January meeting.</p>	<p>VC</p> <p>VC</p>

Business Item 4 - Commercial Hiring of the Hall	Action
<p>There has been a lot of damage recently to the hall as a result of commercial hirers, this posed a question of the viability of the hiring if a lot of time, effort and/or money is required to resolve this e.g. recoating of the hall floor every 3 years instead of 5+ at several thousand dollars at a time so the question was put as to the worthwhileness of hiring out the hall.</p> <p>At present the PBPA receives an income of ~\$6000 per annum for commercial hiring. We need to monitor and record this going forward.</p>	<p>VC</p> <p>VC and JA</p>

Business Item 4 - Commercial Hiring of the Hall	Action
In respect of recent damage to the back and side decks, VC will consider retain all or part of the bond to cover the rectification of this.	VC

Business Arising	Action
1. Cookbook: Some of our members are considering creating and publishing a Pearl Beach Cook book. The last one was produced around 40 years ago. A proper business case needs to be prepared if the PBPA is going to support its funding.	VC
2. Hoons: <ul style="list-style-type: none"> a. MW discussed application being prepared re Police Safety and Cameras Unit. b. PBPA was asked by Leisl Tesch to use the hall for a public meeting on 19 December. This will need to be publicised to ensure those who want to attend know that it's happening. 	MW and VC LL and GP

Meeting Closed – 7:00 pm

Next meeting – 8th January 2025