

PEARL BEACH PROGRESS ASSOCIATION INC ANNUAL GENERAL MEETING MINUTES

15th November 2023

Attendees

Tanya Masters, Alison Phillips, Gary Phillips, Tom Glynn, Greti Rieger, Paul Wickham, Amanda Winley, Vic Clarke, Jane Clarke, Robert Lillico, Lynne Lillico, Gaby Crompton, John Haymes, Peter Romey, Peter Dunpay, Keith Flvy, Jackie Bridel, Duncan Bridel, Gerarda Luck, Andrew Cordwell, Catherin O'Reilly, Vicki Powell, Donna Higgins, Luke Stevenson, Kay Williams, Robert Bellamy, Mary Bellamy, Malcolm Davison, Vicki Davison, Nigel Tisdale, Karina Stafford, Valerie Taylor, Douglas McDonald, David Watmore (NHW), Narelle Watmore, Paul Barclaire, Stephanie Wood, Keith Wood, Victoria Crawford, Ruth(Ruby) Slade, John Steinbeck, Jan Steinbeck, Cally Osmond, Marilyn Crameri, Jo-Ann Davey, Brad Seymore, Bev Lapacek, Paul Toohey, Pauline Toohey, Kerry Caloyannidis, Cathy Lancaster, Bronwen Young, Peter Connor, Jane Borton, Malcolm McDonald, Helen O'Loughlin, Beverley George, David George, Carolyn Marks, Barry Marks, Peter Doddrell, Naseema Sparks, Kay Williams

Apologies

Helen Thurlow, Adrian Thurlow, Hans Hulsbosch, Marianne Hulsbosch, Meryl Duke, Jacquie Stratford, Mark Kenny, Coralie Kenny, Russell Grove, Barbara Grantham, Mary Knaggs, Jenny Sillett, Peter Slade, Gaby Porter, Barbara Hastings, Dorothy McDonald, Peter Richardson, Lisa Richardson, Robyn Stafford, Amanda Thomson

Business Item

Acknowledgement of Country

The President welcomed those present and acknowledged the traditional owners –
“ As we gather in the name of the Pearl Beach Progress Association we acknowledge the GURINGAI people as the traditional owners of the land upon which we meet and pay our respect to elders past, present and emerging.”

Apologies

The list of apologies was detailed in the Attendance book and is recorded above, along with the attendance list.

Business Item

Minutes of Previous Annual General Meeting

A link to the minutes of the previous meeting held on 15th October 2022 was included in the notice of meeting sent to membership on 6/10/23

Matters Arising from previous meeting minutes –

“ That the Minutes of the AGM held on 15/10/22 be accepted as a true and accurate record of the meeting. “

Motion was passed by a show of hands.

Proposed : Peter Romey Seconded: Pauline Toohey

Minutes of the Special General meeting

A link to the minutes of the Special general meeting was email to members on 4/11/23.

“that the minutes of the Special general meeting held on 2/9/23 be accepted as a true and accurate record of the meeting”

Proposed; Tom Glynn Seconded: Malcolm McDonald

President’s Annual Report 2022-2023

The President, Karina Stafford reviewed the past year. She reported that there had been 5 new members on the executive committee this year and she thanked the executive for their hard work and dedication.

PAST YEAR REVIEW

Overall the focus was on 3 keys themes including processes and productivity; membership and community engagement.

Karina reviewed each sub-committee and working party and thanked the Convenors of each group and the members of their teams.

Safety advisory group.

Headed by Paul Toohey, the group was able to finally complete their major project of establishing the Memorial hall as a fully independent evacuation centre. The hall is entirely self sufficient (for up to 48 hours) in the event of an emergency, with its own independent water supply and pump and solar electricity.

Business Item

The group has also had success in achieving their goal of obtaining and Emergency Response beacon for the beach.

Hall

Headed by Victoria Crawford, the group has worked hard to develop a master plan for the Memorial Hall. The hall was built in 1950 and is no longer 'fit for purpose', requiring refurbishments and repairs.

The hall committee is working on various of these tasks; including in early 2024, re surfacing and repair of the floor and painting parts of the ceiling.

In addition, the committee has worked on landscaping the hall surrounds, including the excellent rosemary hedge, that was planted last year on Remembrance day.

Environment group.

The group headed by Mary Knaggs has returned as a sub-committee of PBPA, and has been very busy making submissions to CCC about the significant numbers of inappropriate developments and removal of large trees. In addition, earlier in the year members of the PBPA made a submission to CCC requesting no further redirections of Green Point creek be allowed on environmental and native species grounds.

A group met with CCC Environment and planning Director, Dr Alice Howe and her colleague who listened to our concerns and saw first hand our unique environment.

Events and Fundraising

Headed by Gerarda Luck, this has been a very successful year with many new initiatives, as well as old favourites helping to increase our revenue. However, as is often the case a small group of hard workers cry out for more volunteers to help with the load.

Volunteers are the backbone of our Association. Please help if you can. There are jobs that can be completed online, as well as helping at events.

Constitution working party

Headed by Victoria Crawford, a small group of members reviewed the constitution making changes where needed. This process had not been completed for more than two years due to the impact of Covid. The Guidelines that accompany the Constitution will also be reviewed this year.

Central Coast Council Liaison working party

Headed by Peter Richardson who has now been able to form a positive and useful relationship, particularly with the Director of Infrastructure, Boris Bolgoff with CCC. This has resulted in a great deal of work being completed to repair potholes and resurface areas of streets. The CCC has recently cleared away rubbish filled and overgrown drainage channels in several streets in PB and ensure parkland is now

Business Item

being maintained on a regular basis.

Publicity

Our “publicity queen” Lynne Lillico has, as ever worked tirelessly getting publicity for our events and ensuring not only locals but others are kept up to date with events and fundraising activities.

HIGHLIGHTS

- Community Support Centre (now classified as a “Safer Place “ by RFS
- Bookfair(s). coordinated by Alison Phillips the Book Fair is always a major fundraiser.
NB Alison then advised that she is now accepting books for the Christmas Bookfair on 28/12/23
- Monthly Breakfast BBQ’s have been a huge success with a broad demographic of people enjoying the BBQ as well a purchasing homemade produce and fruit and vegetables.
- Implementation of new financial software
- Beatles Rebooted. A new initiative this year and a joint extremely successful fundraiser between PBPA and the Arboretum.
- Santa Photos. Again an extremely successful new initiative this year. Once again we are dependent on volunteers to keep the momentum.
- The updated Constitution.
- Neighbourhood Watch Program is currently in it’s infancy. Thank you to Duncan Bridel for getting the ball rolling.
- Pearl Beach jam makers has also been very successful. Thank you to Kerry Calyonnadis
- Lunch Club. Has recently been re-established by Cathy Lancaster. The initial day was reported to be very successful and well attended.
- Singers Concert- Thank you to Pauline Toohey and her band of singers. Their concerts were packed out and great fun. We look forward to Carols on the 22nd Dec.

MEMBERSHIP AND COMMUNITY ENGAGEMENT.

Whilst a few members have not renewed their membership this year, we have welcomed 64 new members. We hope some of you will join in our events and volunteer where you are able.

The new Community Engagement initiatives; the Breakfast BBQ’s, the Beatles concert and the Kids summer activities have been successfully promoted outside our immediate PB community.

Business Item

COMMUNICATION

Thank you to Nigel Tisdale for regularly updating the Website; with “what’s on” monthly emails and publishing reports and minutes on the webpage.

The quarterly GEM has been ably managed for the past 5 years by Margaret Westcott and has recently been handed over to Peter Doddrell. Thank you both for your commitment.

2024 PLANS

- Hall masterplan stage 1 rollout
- Hall functionality which will trial moving rationalizing the office which contains a lot of unused space & rearranging storage facilities
- New website and membership software is being implemented.
- PBPA Guidelines to be updated in line with new Constitution
- Focus on increasing our revenue through donations and government grants.
- Introduction of a “Code of Conduct” for members to help eliminate unwanted and abusive behaviour towards volunteers

THANK YOU

- The Executive committee, sub committees and working groups all work on your behalf. I would like to thank the outgoing Executive; In particular, thank you to Mary Knaggs, Douglas McDonald, Pauline Toohey and Tanya Masters who are not seeking re-election.
- I welcome the new Executive
- All our volunteers deserve my utmost thanks, but in particular I would like to thank the following unsung heroes:
 - Paul Wickham and Greti Rieger (and their team) who help out at every function with sound equipment and other essential activities. Always first in and often last out.
 - Ian Crawford. “Mr Fix it”. Ian fixes anything and every thing around the hall.
 - Jeanne Albrecht who manages many things around the hall, including taking bookings, showing potential hirers through the hall, helping set up functions etc
 - Ben Kearney, who has provided a great deal of support and knowledge to the SAG committee.
 - Margy, Moore, Tony Maestri and the hall landscaping committee
 - RFS and CFU who volunteer above and beyond, including to our neighbours in Umina and Patonga when called upon.

There will a “thank you “ to the RFS next week on Saturday 18th at 3pm at the RFS station. BYO.

Business Item

Finally, I am encouraged by the increase in our sense of community and the broader demographic of members. Come and volunteer. We need you.

Audited Financial Report 2022-2023

A link to the Financial report for 2023 had been including in the notice of meeting emailed to members on 04/11/23

Amanda presented a lengthy explanation of the financial report outlining the change in accounting software used and the how the “accrual” method of accounting provides figures for the actual month they occur. This sometimes means that income will appear in one month but the associated costs may not appear until the following month. This has caused some confusion in the past.

She also highlighted that this was really the first full financial year report since the impact of Covid 19 on PBPA members and fundraising.

One question regarding the depreciation schedule was asked. Amanda reported that the depreciation figure of \$10,000 did include the depreciation for the hall itself.

The proposition that the audited financial reports for 2022-2023 year be accepted was carried by a show of hands.

Proposed: Amanda Winley Seconded : Nigel Tisdale

Appointment of Auditor

It was proposed that the current auditor NAME. ???be appointed.

Amanda advised that this is a paid engagement , not “pro-bono” as has existed previously.

This was carried by a show of hands.

Proposed ; Amanda Winley Seconded: Karina Stafford

Business Item

Election of Executive Committee

The President vacated the chair and invited the Returning Officer, Malcolm McDonald to take over the meeting at this point.

Malcolm initially reminded the members that volunteers were needed for the Australia Day function where he hoped the Mingaletta children would perform a cultural dance.

The following positions received only one nomination ; and the nominee was therefore elected unopposed.

President – Karina Stafford

Vice President- Peter Richardson

Vice President- Gary Phillips

Treasurer- Amanda Wiley

Secretary – Nigel Tisdale

Assistant Secretary – Nigel Tisdale

Publicity Officer- Lynne Lillico

The following positions received multiple nominations and therefore a vote was conducted.

An electronic ballot was held with members offered the choice of paper ballot.

The counting of votes was finalized between 4.45pm and 5pm on 11th November.

The returning Officer announced the following were elected as general committee members;

Malcolm Davison, Paul Barclaire, Victoria Crawford and Catherine Lancaster

A round of applause followed .

Business Item

Karina returned to the Chair and thanked Malcolm . She also reminded those present that CPR/ AED and First aid training would held on Sat 25th November.

She invited Victoria Crawford to present a LIFETIME MEMBERSHIP AWARD to Paul Barclaire. Victoria outlined Paul's extensive involvement within the Pearl Beach community over more than 50 years.

A very hearty round of applause followed.

Karina reported to the meeting that a number of members had passed away in recent weeks; including John Hill, Dennis Green, Rosemary Freeman, Frank Langley and Tony Grantham.

The AGM meeting closed at 5.45pm

Those present were invited to remain to hear information from Senior Constable Rachael Scott from the Crime Prevention unit who outlined a number of strategies to prevent theft of motor vehicles and break and enter to your home.

Following, those present were invited to stay for refreshments and general socializing.