

# PEARL BEACH PROGRESS ASSOCIATION INC ANNUAL GENERAL MEETING MINUTES

15<sup>th</sup> October 2022

**The AGM official commenced at 2pm. The meeting was adjourned at 3pm when voting formally closed.**

**The meeting recommenced at 5pm after counting of votes was completed.**

**Attendees** – Russell Grove, Tanya Masters, Lynne Lillico, Van Davy, Pauline Toohey, Victoria Crawford, Ian Crawford, Vic Brown, Heather Brown, John Steinbeck, Malcolm McDonald, Dorothy McDonald, Andrew Cordwell, Kay Williams, Nigel Tisdale, Vic Clarke, Carolyn Marks, Peter Romey, C. Everett, P Everett, Paul Wickham, Greti Rieger, Paul Toohey, Narelle Maxwell, Margaret Brown, Helen Thurlow, Adrian Thurlow, Gabby Crompton, Lucy Miller, Ryda Yari, Jane Borton, Valerie Taylor, Alison Phillips, Gary Phillips, Hans Hulsbosch, Marianne Hulsbosch, John Palmer, Katherine Lindsay, Amanda Winley, Robert Bellamy, Mary Bellamy, Robert Lillico, Marijke Greenway, Chris Masters, Janine Steinbeck, Aileen Samios, Bronwen Young, Peter Connor, Lynette Rich, Carolyn Everett, Pat Everett, Bronwyn Powell, Phillip Rich, Barry Marks, Ashley Fraser, Chris Rhodes, Bev Lapacek, Helen O’Loughlin, Karina Stafford, Mary Knaggs, Alan Willis, Donna Higgins, Klaus Woldring, Aafke Woldring, Stephen Parsons, David George, Jeanne Albrecht, Warren Smith, Nadine Smith, Penryn Maddrell, Larry Nelson, Jill Easterbrook, Matt Fallon, Malathi Nagarajan, Ramaswamy Nagarajan, Margaret Westcott, Bev Lapacek, Kerry Caloyannidis, Joe Bowers, Bruce Swalwell, Di Swalwell, Peggy Todd, Vicki Davison, Malcolm Davison, Hamish Duncan, Blair Swan, Tam Boucher, Laurence Burt, Gerarda Luck, Melinda Stewart, Barry Kay, Luke Stevenson, Ann Korner, Douglas McDonald, Andrew Alter, Frances Alter, Jeanette Sims, John Haymes, Gaby Porter, Amanda Thomson, Maud Skillicorn.

## **Apologies**

Keith Wood, Stephanie Wood, Sam Tapp, Kate Steinbeck, Peter Doddrell, Vicki Powell, Jane Clarke, Glen Taylor, Ross Lindsay, Deb Rhodes, Barbara Grantham, Tony Grantham, Ann Parsons, Beverley George, Michaela Dye, John Hill.

## **Business Item**

### **Acknowledgement of Country**

The President welcomed those present and acknowledged the traditional owners –  
“ As we gather in the name of the Pearl Beach Progress Association we acknowledge the GURINGAI people as the traditional owners of the land upon which we meet and pay our respect to elders past, present and emerging.”

## Business Item

### Apologies

The list of apologies was detailed in the Attendance book and is recorded above, along with the attendance list.

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### Minutes of Previous Annual General Meeting

A link to the minutes of the previous meeting held on 9<sup>th</sup> October 2021 was included in the notice of meeting sent to membership on 03 /10/22.

### Matters Arising from previous meeting minutes –

Amanda Winley asked about the Emphasis of Matter paragraph in the Auditor's report. Russell Grove advised that this had been dealt with at a later General Meeting.

“ That the Minutes of the AGM held on 9/10/21 be accepted as a true and accurate record of the meeting. “

All agreed.

Proposed : Adrian Thurlow      Seconded: John Steinbeck

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### President's Annual Report 2021-2022

The President, Russell Grove presented his annual report for the past year. Russell advised that he regularly reports the successes and achievements of the PBPA and the community in the GEM and at General Meetings.

The Executive of the PBPA meets regularly and often for lengthy periods of time to discuss issues and manage the business of the PBPA. There is frequent open discussions and issues raised by members of the committee which are then discussed and brought to the General Meetings for further discussions when warranted.

Victoria Crawford is very successful at keeping the Committee on track and within the guidelines of the Constitution.

I would like to thank Victoria for her guidance. Applause by those present.

Members of the Committee in conjunction with others members of PBPA have negotiated the Grant system of the NSW and Federal governments very well. Peter Romey 's Presidency provide a grant for the rebuilding and extension of the back verandah. Due to multiple delays resulting from Covid and other interruptions this has finally been completed.

A major grant of over \$90,000 was obtained for the Community Support Centre,

## Business Item

which is now essentially completed. This will provide a safe place for residents in the event of bushfires or other emergencies.

Russell thanked Paul Toohey with the special assistance of Ben Kearney for leading this project. Applause by those present.

Two Grants of \$10,000 were obtained from Federal and State governments to upgrade the War Memorial at the front of the building, which has been rebuilt in sandstone. Russell reminded those present that our hall is the "Memorial Hall". Some landscaping is still to be completed. Russell thanked Mary Knaggs who managed the overall applications and re furbishing process. Applause by those present.

The Central Coast Council are as we are all aware, is under Administration and finances are very low. However they readily will discuss matters of concern. They are currently investigating the possibility of putting a walkway across to the pool to allow disabled and the elderly to access the pool.

Several years the Community raised over \$100,000.00 to assist with this project which is being strongly support by the local group Blue Swimmers.

At local and Federal government levels our local members are always willing to listen and will help where they can. Neither are Ministers and hence their responses are limited. We had been making some progress with Lucy Wicks ( former Federal member) with regard to the very poor telephone reception that many residents experience. This is ongoing.

I would like to acknowledge Lynne Lillico who has been very successful at disseminating information throughout the community. Lynne chairs the Events subcommittee who manage all the community events; not just Fundraising events but those that just for community enjoyment.

Round of applause for Lynne.

The Safety Advisory Committee look after Street contacts and the Community Fire Unit.

The Hall Committee look after the fabric of the hall. Repairing the dishwasher, and the constant maintenance of the hall. Pim Sarti manages to keep the hall clean and also to mow the lawns.

The hall is our income. Without the capability to hire out the hall it would be difficult to keep up with expenses. Our insurance alone is \$15000.00 a year.

Another of our major fundraisers is the Book Fair. Alison Philips has run this for the past several years. She spends a huge amount of time throughout the year managing and sorting books.

Over the last 3 years with Covid 19, our income has been significantly reduced, and Greg and Linda McPhee got the Raffle system working well, which has been an excellent fundraiser.

## Business Item

Fundraising is a vital aspect of the work we do. Adrian Thurlow took over the role of Fundraising and has done an excellent job. Of course we get “two for the price of one”, so I thank Helen Thurlow as well .

Round of applause for Adrian and Helen.

Sponsorship.

We have had many generous sponsors and donations made to PBPA this year .

Firstly thank you to the Fussell family who made a very generous donation of \$10,000.

Our local Real Estate agents are always generous. The Pearl Beach Real estate funds the upkeep of the defibrillator on the beach front with \$1000 each year. Central Coast Realty have also been very generous throughout the year .

Large personal donations contribute to the Jazz being the huge success it is generally, with Helen and Jo Winter being particularly generous over the years.

Thank you to the current Executive committee and their many helpers.

Paul Wickham and Greti who come to every meeting to set up the microphones . Ian Crawford who paints and repairs anything that is needed.

Finally, no matter what the outcome of the election, it has been my privilege to act as your President and I thank the Committee for their support.

## Audited Financial Report 2021-2022

A link to the signed Financial report for 2022 had been including in the notice of meeting emailed to members on 03/10/22

Amanda Winley raised a number of issues regarding the audited Financial report for 2021-2022.

1. Statement of Changes in Members Funds for the year ended 30 June 2022

Land revaluation of \$486,000 has been included in both the Asset Revaluation Reserve column and the Accumulated Funds column. This statement reports members funds increased by \$1,004,130 for the year. This is incorrect and the members funds are overstated by \$486,000

2. Notes throughout the financials were incomplete. For example Note 1 Statement of Significant Accounting Policies (p10) did not record the date the reports were authorized for issue by the committee; and the income tax note was incomplete

## Business Item

3. GST. Has registration been considered by the Executive? The not -for -profit threshold is \$150,000 turnover and, depending on the nature of the grant, the grant monies can be included in turnover. This could mean the turnover for FY 2022 was over the GST threshold.

### 4. Note 4 Current Assets Cash Assets

Bendigo Term Deposit. Nil balance at 30 June 2022. Note below records the Bendigo Term Deposit contains \$11,000 . There is no update to the note and no balance in the account. Either the balance is incorrect or the note is incomplete.

The Community Support Centre Grant Account has a balance of \$45,489. There is no liability recorded for the cash which has been spent, needs to be spent or be returned. Has this been accounted for correctly?

It was proposed “that the 2022 financial reports be noted for further consideration; pending clarification of the issues raised”.

Proposition carried.

Proposed: Amanda Winley

Seconded : Peter Romey

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## Appointment of Auditor

It was proposed “that an Auditor not be appointed until after the Financial accounts are accepted.”

Proposed ; Russell Grove

Seconded: Adrian Thurlow

## Election of Executive Committee

The President vacated the chair and invited the Returning Officer to take over the meeting at this point.

Nominations closed at 5pm on Friday 30<sup>th</sup> September.

The following positions received only one nomination , and the nominee was therefore elected unopposed.

Treasurer- Amanda Wiley

Assistant Secretary – Nigel Tisdale

## Business Item

The following positions received multiple nominations and therefore a vote was conducted.

President- Russell Grove, Karina Stafford

Vice President- ( 2 positions) Van Davy, Peter Richardson, Malcolm Davison

Secretary- Tanya Masters, Gerarda Luck

Publicity Officer- Lynne Lillico, Kerry Caloyannidis

General Committee Members ( 4 positions)- Pauline Toohey, Paul Barclaire, Mary Knaggs, Tam Boucher, Penryn Maddrell, Douglas McDonald, Victoria Crawford.

An electronic ballot was held with members offered the choice of paper ballot.

The counting of votes was finalized between 3pm and 5pm on 15<sup>th</sup> October.

The returning Officer, Rebecca Jacobs announced the following were elected to the Executive Committee

President; Karina Stafford

Vice Presidents; Peter Richardson and Malcolm Davison

Secretary; Tanya Masters

Publicity Officer; Lynne Lillico

Ordinary Members. Mary Knaggs, Victoria Crawford, Pauline Toohey and Douglas McDonald.

A round of applause followed .

The meeting closed at 6pm and those present were invited for refreshments and general socializing.