

PEARL BEACH PROGRESS ASSOCIATION INC GENERAL MEETING MINUTES

Saturday 7 August 2021 at 5.00 pm

Due to Covid-19 restrictions the meeting was held online via Google Meet.

Attendees – Russell Grove (in the chair), Greg McPhee, Malcolm Davison, Vic Clarke, Libby Nelson, Lynne Lillico, Victoria Crawford, Pauline Toohey, Bev Kingston, Heather & Vic Brown, Adrian & Helen Thurlow, Ian Crawford, Barbara Hastings, Naseema Sparks, Karen Moses, Larry Nelson.

Mary Knaggs and Duncan & Jackie Bridel joined the meeting at 5.40 pm

Apologies – Rebecca Jacobs, Paul Barclaire, Stephen Parsons.

Business Item
<p>Welcome Russell Grove welcomed everyone to the meeting</p>
<p>Minutes of previous General Meeting – 1 May 2021</p> <p>Resolved – that the minutes of the General Meeting of 1 May 2021 be accepted as a true and accurate record of the meeting. Proposed – Libby Nelson, Seconded – Greg McPhee</p>
<p>Finance – Financial Reports</p> <p>The following reports were presented by the Treasurer – Libby Nelson</p> <ul style="list-style-type: none"> • Profit & Loss report for June 2021 • Profit & Loss report Year to Date (July 2020 to June 2021) • Balance Sheet report as at June 2021 <p>A link to copies of the above reports had been included in the Notice of Meeting emailed to members on 31 July 2021</p> <p>Libby Nelson reported that income for the Financial Year 2021 (FY2021) was up compared to the previous year (FY2020) with income from the raffles and being able to hold the Book Fair in April 2021. Commercial hall hire was up compared to the previous year. Expenses were down since we were unable to hold some events with their associated expenses.</p> <p>Note – these reports are provisional, and the audited financial report for the financial year 2021 will be presented at the Annual General Meeting on 9 October 2021</p>

Business Item
<p>Resolved – That the provisional financial reports for June 2021 be accepted. Proposed – Libby Nelson, Seconded – Lynne Lillico</p>
<p>Building Committee – Hall Deck Upgrade</p> <p>Larry Nelson provided an update regards progress with the Hall Deck Upgrade –</p> <ul style="list-style-type: none"> • The current expenditure to date on the project is \$121,000 • There is an estimated additional \$10,000 and \$12,000 required to complete the project. • At the General Meeting on 1 May 2021 it was resolved that \$20,000 of Association funds be used when the then estimated completion figure was \$110,000 • Further funds will therefore be needed to complete the project. • The builder has reported a number of other potential issues with the hall building that need to be investigated. <p>Resolved – that a further \$20,000 of Association funds be used to complete the building work. Proposed – Victoria Crawford, Seconded – Malcolm Davison</p> <p>Progress regards completion has been slow due to Covid-19 restrictions related directly to building work and the builders own time commitments during the Covid-19 lockdown period.</p> <p>Victoria Crawford requested that on completion of the works the builder provide a list of building issues that may need attention.</p>
<p>Hall Committee</p> <p>Victoria Crawford advised that a draft asset register has been drawn up to include the assets owned by the Association at the hall.</p> <p>Russell Grove enquired of the whereabouts of the Title Deeds to the hall.</p> <p>Action – Malcolm Davison to follow up regards Title Deeds and to be referred back to the Executive.</p>
<p>Pearl Beach Safety Advisory Group – PBSAG</p> <p>Greg McPhee provided an update. There has been little different to update since the report provided to the General Meeting on 1 May 2021 and a subsequent update provided to the Executive at the 13 July 2021 Executive meeting.</p> <p>Russell Grove had spoken to Lucy Wicks MP regards the phone coverage survey but has not yet had any response regards improvement of mobile phone services.</p> <p>Greg McPhee said there was another grant opportunity through Bushfires Safety that the Association may be able to apply for in relation to the Community Support Centre project. Greg to bring to the next Executive meeting.</p>

Business Item

Events & Publicity

Lynne Lillico reported that a number of events planned for the coming months have had to be cancelled due to Covid-19 restrictions. These include the Disco Dance, Bush Dance and Glee Club concerts planned for August 2021 and the Spring Fair planned for the October long weekend.

Jazz in the Arboretum is still planned for 23 October 2021 as is the Food & Wine Fare on 30 October 2021

However these events will be subject to the Covid-19 restrictions in place at the time.

Emma Pask and Ian Cooper have agreed to run a Masterclass following the Jazz in the Arboretum concert for students of the Central Coast Conservatorium.

Greg McPhee spoke about the proposed fundraiser 'The Price is Right' – details to be published soon.

Greg also reported that the Pearl Beach Challenge had raised \$11,916. The Challenge event will take place on 4 / 5 September 2021 with various options depending on the Covid-19 restrictions at the time.

For details of events see - General Meeting – Events Report 7 Aug 2021 on the website.

Covid-19 Update

Vic Clarke reminded everyone that under the current Stay at Home orders in place until 28 August 2021 or possibly longer if extended, that the Community Hall was closed until further notice.

Even when these orders are lifted it is very likely that we will still be limited to 37 people in the hall (under the 1 person per 4 square metre rule) and that mask wearing in the hall will be required as was the case immediately prior to the start of the Stay at Home order on 26 June 2021.

Welcome to New Members

Russell Grove welcomed the following new members who had joined since the 1 May 2021 General Meeting -

- Helen O'Loughlin
- Peter Richardson
- Ashley Fraser
- Robyn Barrett
- Nieves Rivera
- Penryn Maddrell
- Karina Stafford
- Andrew & Frances Alter

Business Item

Other Business –

Pearl Beach Environment Group and PBPA Insurance

A letter was received on 29 June 2021 from the Pearl Beach Environment Group requesting that they be named as an insured group on the Progress Association's insurance policy.

Currently no Community Groups are named on the Association's insurance Certificate of Currency and only activities are listed.

The advice received from the Association's insurance broker is that it would not be advisable to include independent groups on the Association's insurance, especially if the Association does not have oversight of their activities.

Given this advice it is unlikely that the Pearl Beach Environment Group will be named on the Association's insurance policy, subject to confirmation by the Executive.

Mary Knaggs said that prior to writing the letter of 29 June 2021 that the Pearl Beach Environment Group had received legal advice that they were not insured under the Progress Association's insurance policy.

Vic Clarke confirmed that no Community Groups nor individual members of the Progress Association are insured under the Association's policy. It is the Progress Association that is insured and holds Public Liability Insurance to protect it against any claims made in relation to the activities carried out by the Association or related Community Groups.

Note – The Pearl Beach Environment Group Incorporated was registered as an Incorporated Association on 1 July 2021 and is now a separately managed organisation from the Progress Association as are the Arboretum and the Tennis Club.

Donations to Charities from PBPA Funds

Russel Grove reported that –

At the 13 July 2021 Executive Committee meeting it was resolved that the Association would not make donations to charities from Association funds.

However, this does not prevent the Association from running a fundraising activity for a previously nominated charity provided that only the net proceeds (after deduction of any costs) are donated to the charity organisation.

The meeting closed at 5.50 pm

Next Meetings –

Executive Committee Meeting – Thursday 19 August 2021 at 4.00 pm

General Meeting – Saturday 4 September 2011 at 5.00 pm

These minutes were accepted as a true and accurate record of the meeting at the next General Meeting held on 4 September 2021