

PEARL BEACH PROGRESS ASSOCIATION INC GENERAL MEETING MINUTES

Saturday 7 November 2020 at 5.00 pm

Attendees at the Hall – Russell Grove (in the chair), Malcolm Davison, Libby Nelson, Vic Clarke, Lynne Lillico, Paul Barclaire, Victoria & Ian Crawford, John Haymes, Louise Rowling, Vic & Heather Brown, Tony & Barbara Grantham, Peter Romey, Sabine Kirschke, Mary Knaggs, Marjory Hathaway, Andrew Cordwell, Bev Lapacek.

Attendees Online – Rebecca Jacobs, Jane Clarke, Barbara Hastings, John & Jan Steinbeck, Margaret Westcott, Aileen Samios, Larry Nelson.

Apologies – Bev Kingston, Greg & Linda McPhee, Gabby & Alan Crompton, Scott Hohne, Pauline & Paul Toohey, Robert Lillico, Vicki Davison, Aafke & Klaas Woldring, Val Taylor, Donna Higgins.

| Business Item |
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| <p>Welcome and Acknowledgment of Country Russell Grove welcomed everyone to the meeting and acknowledged the GURINGAI people as the traditional owners of the land upon which we meet and paid our respect to their Elders-past, present and emerging.</p> |
| <p>Minutes of previous General Meeting – 5 September 2020 Peter Romey requested that an amendment be made to the minutes, to add that at the meeting of 5 September he had said -</p> <p><i>The President advised the members that the Executive had asked the Hall B&C S/C to obtain quotes for lopping of a number of trees, including the overhanging Jacaranda branch on the neighbour's property, the Apple Gum in the rear yard and the Casuarinas along the side of the Hall. The advice from two arborists was that the Casuarinas were failing and should be removed completely. The Executive proposed to proceed with removal, but in the first instance any members who had concerns about this should contact the Executive.</i></p> <p>Resolved - Acknowledging the above amendment, the minutes of the General Meeting of 5 September 2020 were accepted as a true and accurate record of the meeting. Proposed - Victoria Crawford, Seconded – Peter Romey</p> |
| <p>Finance – Financial Reports The Treasurer Libby Nelson presented the September 2020 Year to Date P&L and Balance Sheet reports.</p> <p>The Hall Deck Upgrade income and expenses from both last financial year and this year have been moved to the balance sheet as a liability account so as to be able to report a realistic surplus / deficit in this financial year. As at 30 Sep 2020 the balance of Hall Deck Upgrade funds remaining was \$52,650.20</p> <p>Noted – A \$1000 donation had been received last financial year to sponsor the Music Scholarship. The event did not take place and it is intended that the donation will be used this financial year.</p> |

Business Item

Copies of the September 2020 Year to Date P&L, Balance Sheet and transaction details for the Hall Deck Upgrade Fund account were distributed to the meeting.

Resolved – That the financial reports to Sep 2020 be accepted.
 Proposed – Malcolm Davison, Seconded – Paul Barclaire

In response to a query from Andrew Cordwell raised at the Annual General Meeting regards the Audited Financial Report for FY2020 and the treatment of the grant and fundraising income for the Hall Deck Upgrade, Libby Nelson provided the following response from the auditors –

*“The auditors have now advised that the accounting standards direct them to treat the grant of \$66,000 as income in the hands of the recipient.
 At the time that the income is spent on the improvements in the building it is then transferred to an increase in the asset.
 Therefore, it is capitalised once the funds are spent on renovations / improvements.
 It is depreciated at the year end of the financial year.”*

Noted - Andrew Cordwell challenged the opinion of the Auditors.

Finance – Draft Budget FY2021

The Treasurer Libby Nelson presented the FY2021 Draft Budget as previously circulated to Members on 2 Nov 2020

Russell Grove said that a member had provided feedback with respect to a possible increase in Commercial Hire revenue now that exercise classes have started again, following the relaxation of Covid-19 regulations.

However it should be noted that income from the Easter Book Fair next year may be in doubt due to Covid-19 restrictions and a conservative approach had therefore been taken to the budget.

Members were encouraged to suggest and get involved in fundraising activities so as to generate a result exceeding the budget.

Noted - Andrew Cordwell had the view that it was a poor budget showing a deficit.

Hall Building & Maintenance – Hall Deck Upgrade

Russell Grove updated the meeting regards progress with the Hall Deck Upgrade.

The Hall Building & Maintenance (HB&M) sub-committee now includes David Russell-Jones (convener), Greg McPhee, Larry Nelson and John Haymes with Greg McPhee as Executive liaison.

Peter Romey and Ross Christie had resigned from the sub-committee.

Noted - The HB&M sub-committee’s focus will be on completing the Hall Deck Upgrade and fixing the problems with the front steps.

Hall Committee

A new Hall sub-committee has been created with Paul Barclaire as convener to manage the ongoing maintenance of the hall. Paul reported that he was currently establishing a team.

There was a call for volunteers to manage the garden in front of the hall.

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| Business Item |
| <p>Hall Building & Maintenance – Tree Trimming</p> <p>Russell Grove updated the meeting reporting the removal of the overhanging Jacaranda branch and trimming of the Apple Gum and that the two Casuarina trees at the side of the hall had been removed as they were failing, as previously advised by two arborists.</p> <p>Mary Knaggs suggested that in lieu of the removal of the Casuarinas that other native trees be planted in the village.</p> <p>Action – Mary Knaggs and Victoria Crawford agreed to suggest suitable trees and locations in Pearl Beach, perhaps being sponsored by donations</p> |
| <p>Hall Building & Maintenance – Front Steps</p> <p>Noted – That David Russell-Jones has looked at the front steps regards possible solutions to fix and quotes for the work are being sought.</p> <p>The intent is to have two steps of the correct height. These steps will be in sandstone.</p> <p>Russell Grove read a report.</p> |
| <p>Hall Hire</p> <p>Noted – That Ross Christie had retired from his role of showing potential hirers the hall, liaising with regular hirers and managing keys for casual hirers.</p> <p>Russell Grove thanked Ross for his efforts over the years.</p> <p>Malcolm Davison has taken over this role and reported that the regular exercise hirers are now back at the hall including a new hirer for meditation classes on Wednesday mornings.</p> |
| <p>Pearl Beach Safety Advisory Group – PBSAG</p> <p>Paul Toohey was unable to attend the meeting but provided a report of PBSAG activities. Vic Clarke summarized the report with respect to –</p> <ul style="list-style-type: none"> • Neighbour Alert – street contacts are updating their neighbours • Raffles on 26 Sep and 10 Oct 2020 raised funds for ongoing equipment costs • Beach equipment regular maintenance • Pearl Beach Lifeguard – CCC not able to provide • Defibrillator and First Aid courses – thanked Richard Stewart for organising • Community Support Centre – NSW grant decision due late Nov 2020 <p>Vic Brown raised the issue of fire hydrants and hydrant markers being covered in Crystal Ave and Beryl Bvd and possibly other streets, when asked Vic Brown was unable to advise who was responsible for these.</p> <p>Action – PBSAG to investigate.</p> <p>Lynne Lillico asked if Kids Beach Lifesaving was planned this summer, nothing is planned.</p> |
| <p>Events & Publicity</p> <p>Lynne Lillico reported on events –</p> <ul style="list-style-type: none"> • The Food & Wine Fair raffle held on 3 October raised \$2875 towards the hall deck <p>Upcoming events include –</p> <ul style="list-style-type: none"> • Community Christmas Dinners on 6 and 13 December – limited seats, book early • Art Trail on 5 December including raffle with prizes from the artists • Book sale on Cornelian Road on 5 December to be run by Alison Phillips • Book sale at Christmas • Kids Club and Bingo in January |

| Business Item |
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| <p>Fundraising</p> <p>It was noted that we need to maximise fundraising from visitors during the summer holidays. Greg McPhee has taken on the role of organising fundraising events. Russell Grove read a fundraising report provided by Greg. Russell has approached businesses regards funding raffle prizes and supporting the ongoing beach safety equipment costs. Adrian and Helen Thurlow have volunteered to co-ordinate the raffles over summer and have asked for people to offer an hour or two of their time to run the raffles.</p> <p>Noted – Andrew Cordwell said the Executive should be looking for innovative fundraising ideas. Russell Grove asked Andrew and other members to advise the Executive of their ideas.</p> |
| <p>Covid-19 Update</p> <p>Vic Clarke provided an update regards Covid-19 Regulations. The information provided by Service NSW on 22 October 2020 was incorrect in that it related to 30 people sitting at a table. Following clarification from Service NSW it has been confirmed that a maximum of 37 people can be in the hall as per the 4 square metre rule. The 4 square metre rule also applies to the back deck and it can therefore only accommodate 10 people seated. There is still a limit of 20 people for exercise classes.</p> <p>Attendees at the hall were encouraged to check-in using the QR code and Service NSW app rather than manual entry of contact details. All hall users were reminded that full name and contact number (preferably mobile) must be recorded when using the manual sheets. All organisers of events are responsible for ensuring that attendees use sanitiser, check-in and follow social distancing rules.</p> <p>Malcolm Davison asked about the use of a QR code for the Art Trail. Vic Clarke said that a separate code would be needed since the PBPA code relates solely to attendees at the hall. Malcolm to investigate to ensure correct procedures are followed.</p> |
| <p>Community Groups –</p> <p>Arboretum</p> <p>Victoria Crawford reported that the Arboretum had received funding from council to repair one of the bridges. A survey had been sent to members and posted on the Arboretum website and Facebook.</p> <p>Buddies</p> <p>Barbara Grantham said that the Buddies group are meeting fortnightly at the hall. On Monday 9 November at 4.00pm Dr. John Irvine will give an entertaining talk on Aging. All are welcome.</p> <p>Bushcare</p> <p>Malcolm Davison reported that Central Coast Council would no longer be providing supervisors for groups such as Bushcare and Dunecare. However both these Pearl Beach groups are well established and self-sufficient. The Paul Landa Reserve log at the end of Green Point Road has be damaged by a car and council have removed it.</p> |

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| <p>Business Item</p> <p>Dunecare Scott Hohne was unable to attend the meeting. Vic Clarke said that Dunecare are continuing to meet on the second Saturday of the month. However the November meeting will be on Saturday 21 Nov deferred due to the First Aid Course taking place on 14 Nov which a number of people are attending.</p> <p>Plodders Bev Lapacek reported on the Plodders trip to Soldiers Point on 12/16 October.</p> |
| <p>New Members Russell Grove welcomed new member Naseema Sparks</p> |
| <p>Other Business – Pearl Beach Environment Group Mary Knaggs suggested creating a Pearl Beach Environment Group to consider both the natural environment and built infrastructure of Pearl Beach. Information could include advice to new residents on native species planting and not overdeveloping land. It would have an education focus. Action – to be discussed at the next Executive meeting.</p> |
| <p>Other Business – PBPA Member Survey Russell Grove advised that the Association intends to send out a survey to Members & Friends to get feedback regards what people want from the organisation.</p> |
| <p>Other Business – Outgoing Executive Members Russell Grove thanked the outgoing Executive Committee members – Peter Romey, Donna Higgins, John Haymes and Gary Phillips for their work on the executive over the past years.</p> |
| <p>Other Business – Vale June Jazwinska - passed away 17 Oct 2020, she lived Green Point Road.</p> |
| <p>Other Business – Remembrance Day Russell Grove informed the meeting that a small Remembrance Day service would be held outside the Memorial Hall at 10.45 am on Wednesday 11 November 2020</p> |

The meeting closed at 6.35 pm

Next Meetings –

Executive Committee Meeting – Thursday 19 November 2020 at 4.30 pm

General Meeting – Saturday 5 December 2020 at 5.00 pm

These minutes were accepted as a true and accurate record of the meeting at the General Meeting of 5 December 2020